



**ANTIGONISH REGIONAL EMERGENCY MANAGEMENT ADVISORY COMMITTEE  
MEETING MINUTES**

**Wednesday, October 13<sup>th</sup>, 2021 @ 1:00pm**

**Council Chambers, Municipal Administration Building, 285 Beech Hill Road**

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Present were:

**ATTENDEES**

Hayston Lam  
Donnie MacDonald  
Glenn Horne  
Owen McCarron  
Donnie MacInnis  
Steve Scannell

**ORGANIZATION**

Antigonish Regional EMO  
Municipality of the County of Antigonish  
Municipality of the County of Antigonish  
Municipality of the County of Antigonish  
Town of Antigonish  
Town of Antigonish

**POSITION**

Regional Emergency Management Coordinator  
Councillor – District #2  
Chief Administrative Officer  
Warden – District #6  
Councillor  
Director of Community Development

Regrets were:

**ABSENTEES**

Jeff Lawrence  
Laurie Boucher

**ORGANIZATION**

Town of Antigonish  
Town of Antigonish

**POSITION**

Chief Administrative Officer  
Mayor

1. **Call to Order – Co-chair, Councillor MacInnis**

Councillor MacInnis called the meeting to order at 1:03pm.

2. **Approval of Agenda**

Councillor MacInnis called for any additions or deletions to the agenda.

Moved and Seconded

*That the agenda be approved as presented.*

**Motion Carried**

3. **Approval of May 4, 2021 Antigonish Regional Emergency Management Advisory Committee Minutes**

Councillor MacInnis called for any errors or omissions in minutes.

Moved and Seconded

*That the May 4, 2021 Antigonish Regional Emergency Management Advisory Committee Minutes be approved.*

**Motion Carried**

4. **Regional Emergency Management Coordinator Report**

Mr. Lam provided an overview of the status of the Antigonish Regional Emergency Management Program and upcoming priorities.

5. **Comfort Centre & Emergency Shelter Policy Amendments**

Mr. Lam presented proposed amendments to the Comfort Centre & Emergency Shelter Policy to include a reimbursement process for designated community organizations when activated as a Comfort Centre at the request of the Antigonish Regional Emergency Management Organization.

Moved and Seconded

*That the Committee recommends Municipal Council approve the amendments to the Comfort Centre & Emergency Shelter Policy.*

**Motion Carried**

6. **Antigonish Regional Emergency Management Plan**

Mr. Lam shared a draft version of the revised Antigonish Regional Emergency Management Plan for feedback and discussion amongst the Committee. A recommendation was made to dedicate time at an upcoming Municipal Council meeting to collectively review the plan.

7. **Additions to the Agenda**

There were no additions to the agenda.

8. **Adjournment**

Moved and Seconded

*That the Antigonish Regional Emergency Management Advisory Committee adjourns at 1:33pm.*

**Motion Carried**