
MUNICIPALITY OF THE COUNTY OF
ANTIGONISH

Asset Management Meeting Minutes

Monday, February 24, 2020, 5:30 pm
Council Chambers
Municipal Administration Building
285 Beech Hill Road
Beech Hill, NS B2G 0B4

Present were: Warden Owen McCarron
Deputy Warden Hugh Stewart
Councillor Mary MacLellan
Councillor Donnie MacDonald
Councillor Vaughan Chisholm
Councillor Remi Deveau
Councillor John Dunbar
Councillor Gary Mattie
Councillor Neil Corbett
Councillor Bill MacFarlane

Staff Present: Allison Duggan, Acting Clerk/Treasurer & Director of Finance
Daryl Myers, Director of Public Works
Beth Schumacher, Deputy Clerk

1. **Call to Order – Chairman, Councillor Bill MacFarlane**

The meeting of the Asset Management Committee was called to order by the Chair, Councillor MacFarlane, at 5:31pm.

2. **Approval of Agenda**

Councillor MacFarlane called for any additions or deletions to the agenda. One addition was made: Bulky Waste Tender.

Moved By Councillor MacDonald
Seconded By Councillor MacLellan

That the agenda be approved as amended.

Motion Carried

3. **Approval of January 27, 2020 Asset Management Minutes**

Councillor MacFarlane called for any errors or omissions to the minutes of the previous meeting.

Moved By Councillor Corbett
Seconded By Councillor Mattie

That the Asset Management minutes of January 27, 2020 be approved as presented

Motion Carried

5. **Continuing Business**

a. **Tender for Courthouse Renovations**

Mrs. Schumacher provided the Committee with an update on the work done to date at the courthouse, and the work that is outlined in a tender document that has been prepared and is ready to be advertised. Discussion followed.

Moved By Councillor Deveau
Seconded By Councillor Corbett

The Committee recommends that Municipal Council advertise a tender for renovations for the Antigonish County Court House.

Motion Carried

b. **Tender for Mount Cameron Curb & Gutter**

Mrs. Duggan provided the Committee with an overview of the project, and spoke to an email received from the Department of Transportation and Infrastructure Renewal's Chief Engineer, Peter Hackett, outlining the cost sharing for the Provincial portion of the roadway that would be transferred to the Municipality. Discussion followed.

Moved By Councillor MacDonald
Seconded By Deputy Warden Stewart

The Committee recommends that Municipal Council approve the advertisement of a tender for repaving, curb and gutter on Mount Cameron Road.

Motion Carried

6. **New Business**

a. **Capital Plan Prioritization for MP Fraser**

Mrs. Duggan spoke to the list prepared following the discussions with MP Sean Fraser, who had requested that the Municipality rank capital projects requiring federal funding, so that they are aware of what the Municipality might be requesting assistance with. Staff used the five-year capital plan to prepare a preliminary list and included the Council-identified priorities from the capital planning process for information. Mrs. Duggan recommended that the Committee consider providing this to MP Fraser and MP Kelloway each year. Consensus was provided by the Committee to provide the list as prepared by staff.

7. **Additions to the Agenda**

a. **Bulky Waste Tender**

Mr. Myers provided the Committee with an overview of the bid trends for the bulky waste collection, which takes place later in the spring. Discussion followed.

Moved By Councillor Chisholm
Seconded By Councillor MacLellan

The Committee recommends that Municipal Council advertise a tender for the spring bulky waste collection.

Motion Carried

8. In Camera Items

This subject matter falls within Section 22(2) of the Municipal Government Act as a matter that a committee may discuss in a closed session. It is recommended a motion be made to initiate an in-camera session.

Moved By Councillor Deveau
Seconded By Councillor Mattie

That the Committee of the Whole Meeting be adjourned to an In-Camera Session to discuss the Acquisition, Sale, Lease, and Security of Municipal Property and Contract Negotiations at 5:55pm.

Motion Carried

Moved By Councillor MacDonald
Seconded By Councillor Corbett

That the Committee return to Open Session at 6:22 pm.

Motion Carried

Moved By Deputy Warden Stewart
Seconded By Warden McCarron

The Committee recommends that Municipal Council award the tender for new 4 x 4 truck for the Water and Sewer Department, with an extended warranty, to MacDonald Chrysler at a total price of \$40,105.68 (incl HST).

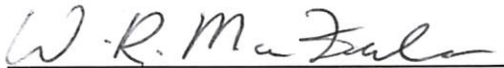
Motion Carried

9. Adjournment

Moved By Councillor Deveau

That the Committee of the Whole meeting be adjourned at 6:23pm.

Motion Carried



Councillor Bill MacFarlane



Allison Duggan, Acting Municipal
Clerk/Treasurer