

## **Council Expense Report**

Name: District:

1

Mary MacLellan (MAR120)

Month/Year

Oct-19

Meal

Lunch

Dinner Total per day

Incidental

Breakfast

OFFICE USE ONLY Paid by Municipality

Date	Details of Expense	Km Travelled	TRAVEL(\$) TRV		MEAL (\$) ML	PROFESSIONAL DEVELOPMENT (\$) PD	OTHER (\$) OTH	Amount (\$)		AM	OUNT
01-Oct-19	R.K. Finance & Board Meetings	54	\$	24.76				\$	24.76		
19-Oct-19	Library (New Glasgow)	110	\$	50.44				\$	50.44		
15-Oct-19	CoW/Council	61	\$	27.97				\$	27.97		
23-Oct-19	ACALA	54	\$	24.76				\$	24.76		
29-Oct-19	Asset Management/Council	54	\$	24.76				\$	24.76		
	Internet						\$ 22.50	\$	22.50		
	Cell Phone Stipend			-foots-bras			\$ 40.00	\$	40.00		
	TOTAL	333	\$ 1	152.68	\$ -	\$ -	\$ 62.50	\$	215.18	\$	-

TYPES OF EXPENSE:	
Expense Codes	
TRV - Travel -Mileage, Parking, Hotel, Taxi	
ML - Meal Expenses	
PD - Professional Development (training/conference)	
OTH - Other - ie: Phone, Internet, Incidentals	
Mileage Rate - \$0.4585/KM	

I certify that the amounts claimed in this request are accurate, in accordance with the municipal policy, and were incurred while conducting municipal business.

Date:

Nov. 19-2019

Per Diem Rates

\$

\$

Rate per Day

10.00

15.00

20.00

36.00

81.00

District 1

Signature:

Approved by:

(Municipal Clerk/Deputy Clerk/Director)

Office Use Only	
TRV - GL# - 10-210-2110-202111	\$ 152.68
ML- GL# - 10-210-2110-202111	\$ -
PD - GL# - 10-210-2110-202111	\$ -
OTH - GL# - 10-210-2110-202111	\$ 62.50
TOTAL	\$ 215.18