

MUNICIPALITY OF THE COUNTY OF ANTIGONISH

COUNCIL MEETING AGENDA

Tuesday, February 20th, 2018 at 7:30pm

Municipal Administration Centre

- 1) Call to Order – Chairman, Warden Owen McCarron
- 2) Approval of Agenda
- 3) Approval of Municipal Council Minutes of January 16th, 2018
- 4) Business Arising from Minutes
- 5) Public Hearing
 - a) Consideration of Amendments to the Local Improvement Bylaw
- 6) Presentations
 - a) VON
 - b) Festival Antigonish (Reema Fuller)
- 7) Correspondence
 - a) January 25, 2018 – Minister Leo Glavine – Response to letter regarding library funding concerns
 - b) February 1, 2018 – Minister Lloyd Hines – Response to letter regarding the condition of the Antigonish-Guysborough Road
- 8) Committee Reports

Municipal Committees

 - a) E-Poll – January 25th (Glenn Horne)
 - b) Planning Advisory Committee – January 29th (Councillor MacLellan)
 - c) Joint Police Advisory Board – February 5th (Deputy Warden Stewart)
 - d) Asset Management Committee – February 13th (Councillor MacFarlane)
 - e) Committee of the Whole – February 13th (Glenn Horne)
 - f) Committee of the Whole – February 20th, 2017 (Glenn Horne) *To be provided at meeting*

External Committees

 - a) Senior Safety Coordinator's Report – January 2018 (Councillor Deveau)
 - b) RCMP Monthly Reports (Dec 2017, Jan 2018)
- 9) Reports from Individual Council Members on Outside Boards, Committees, and Commissions
- 10) Motions
 - a) 2nd Reading - Local Improvements By-law
- 11) Miscellaneous Business
- 12) Adjournment

COUNCIL PRIORITIES

NOW

1. **BROADBAND PROPOSAL: Agreement** – Jan.
2. **INTERNET SERVICE: Business Case** – March
3. **CELLULAR SERVICE: Business Case** – May
4. **NEW BUSINESS PARK: Options** – March
5. **REN STRATEGY: Review** – Feb.

NEXT

- ACCESSIBILITY: Audit
- INFRASTRUCTURE funding: strategy
- WATER: Study & Projects
- SEWER: Report & Projects
- GUYSBOROUGH: Collaboration Meeting
- TOURISM PROGRAM: Review

ADVOCACY/PARTNERSHIPS

Broadband System Funding (Province)
Senior Care Facility Funding (Province)
Aging In Place Program (Province)
NS Broadband Study (Province)
PFN: CEDI Initiatives

CLERK TREASURER

1. **REN STRATEGY: Review** – Feb.
2. **INDUSTRIAL PARK –LAND AD, SALE & NEW BUSINESS PARK: Options** - Mar.
3. Asset Management System: Phase 1 – June
 - Emergency Management Coordination
 - Leadership Team Development Program

Finance

1. INFRASTRUCTURE STRATEGY: Priorities – Jun
2. Water Meter System: Integration
3. Landfill Billing System: Review – Mar.
 - Water Utility Rates: Review – Oct.
 - Internet System: Audit

Public Works

1. SEWER TREATMENT: Study – Nov.
2. WATER SYSTEM: Report – Jan.
3. WATER SYSTEM: Upgrades – Jan.

Recreation

1. Active Transportation: Action Plan – Jan.
2. MPAL: Recreation Plan – Mar.
3. Community Initiatives – June
 - Recreation for All Program
 - Part Time Staff Leadership Program

Sustainability

1. ACCESSIBILITY: Audit – Jan.
2. Emergency Business Continuity Plan – Feb.
3. Renewable Energy: Options – April (Prov.)
 - PFN: CEDI Initiative – April?
 - Municipal Awareness Strategy

Planning

1. EASTERN ANTIGONISH PLAN REVIEW – Sept.
2. *Civic Address Internal Audit* – April
3. Amendments – PAC Jan/Feb.
 - Antigonish Affordable Housing (Phase 3)
 - MacDonald Dairy Warehouse
 - Levy's Leather Warehouse

Administration

1. **BROADBAND PROPOSAL: Agreement** – Jan.
2. **INTERNET SERVICE: Business Case** – March
3. **CELLULAR SERVICE: Business Case** – May
 - Newsletter Review
 - Online Media Refresh

ADMINISTRATION

1. GUYSBOROUGH: Collaboration – Mar.
2. TOURISM Review/Scan – Jan.
3. Information Technology Strategy – June?
 - Court House: Assessment
 - Dog Control Program: Review

CODES: BOLD CAPITALS = NOW Priorities; CAPITALS = NEXT Priorities; Italics = Advocacy; Regular Title
 Case = Operational Strategies
 December 2017

Present:

Councillors:	Warden Owen McCarron	Deputy Warden Hugh Stewart
	Councillor Mary MacLellan	Councillor Gary Mattie
	Councillor Donnie MacDonald	Councillor Neil Corbett
	Councillor Vaughan Chisholm	Councillor Bill MacFarlane
	Councillor Rémi Deveau	

Regrets: Councillor John Dunbar

Also present: Glenn Horne, Municipal Clerk/Treasurer
Beth Schumacher, Deputy Municipal Clerk
Allison Duggan, Director of Finance
Tammy Feltmate, Director of Sustainable Communities

Adam Rodgers, Solicitor- Boudrot Rodgers Law Firm

Corey LeBlanc, The Casket
Matt Draper, The Reporter
Matt Moore, 98.9XFM
Greg Morrow, 101.5 The Hawk

The meeting was called to order at 7:43pm by the Chair, Warden McCarron.

APPROVAL OF AGENDA

Warden McCarron called for any additions or deletions to the agenda. Mr. Horne noted the deletion of Item 5(a). Requests were made to add a piece of correspondence, as well as an external committee report.

Min #2018-001 (Approval of Agenda)

MOVED by Councillor MacFarlane, SECONDED by Councillor MacLellan that the agenda be approved as amended. Motion carried.

APPROVAL OF MINUTES

Warden McCarron called for the approval of the Municipal Council Minutes of December 19th, 2017.

Min #2018-002 (Approval of Minutes)

MOVED by Deputy Warden Stewart, SECONDED by Councillor Deveau, that the Municipal Council minutes of December 19th, 2017 be approved. Motion carried.

BUSINESS ARISING FROM THE MINUTES

Councillor MacLellan asked whether further information had been found out regarding questions that had arisen from the RCMP reports presented in November. Mrs. Schumacher noted that an email with the requested information was provided to Councillors the week prior.

CORRESPONDENCE

Mr. Horne reviewed a piece of correspondence received from the UNSM, thanking the Municipality for their feedback regarding the potential name change.

COMMITTEE REPORTS

Committee of the Whole – December 19th, 2017

Min #2018-003 (Bayfield Streetlight)

MOVED by Councillor Deveau, SECONDED by Deputy Warden Stewart, that Municipal Council approve streetlights in Bayfield near the Beach Road, and at the Summerside Road & Summerside-Bayfield Road intersection. Motion carried.

Min #2018-004 (Monastery Streetlight)

MOVED by Councillor MacLellan, SECONDED by Deputy Warden Stewart, that Municipal Council approve a streetlight on the curve on Highway 4 near the convenience store in Monastery. Motion carried.

Min #2018-005 (Loch Katrine Road Streetlight)

MOVED by Councillor MacLellan, SECONDED by Deputy Warden Stewart, that Municipal Council approve a streetlight at the intersection of Highway 316 and Loch Katrine Road. Motion carried.

Joint Town and County Advisory Committee – December 20th, 2017

Mr. Horne provided a brief overview of the topics discussed so far at the meeting. No motions had been made, but the Committee had congratulated outgoing AREMC Mr. Tom Bennet for his service to the community, congratulated Mr. Craig Seaboyer (interim AREMC) for an award received from the Department of Communication, received a presentation from representatives from The Keppoch, discussed an approach to addressing requests from jointly-funded organizations, and reviewed a draft inter-municipal agreement for the arena.

Committee of the Whole – January 16th, 2018

Min #2018-006 (Causeway Letter)

MOVED by Councillor MacLellan, SECONDED by Councillor Mattie, that Municipal Council send a letter to Premier McNeil requesting the addition of “Unama’ki” to the Canso Causeway Bridge sign. Motion carried.

Min #2018-007 (Pavilion Tender)

MOVED by Councillor Chisholm, SECONDED by Councillor Deveau, that Municipal Council award the tender for the construction on the “150 Community Pavilion” to Tate Construction Ltd. In the amount of \$124,040. Motion carried.

Min #2018-008 (Nova Landing as a Public Road)

MOVED by Deputy Warden Stewart, SECONDED by Councillor Chisholm, that Municipal Council take over Nova Landing as a public road. Motion carried.

Min #2018-009 (Policy #5 Amendments)

MOVED by Councillor MacDonald, SECONDED by Councillor Corbett, that Municipal Council approve amendments to specific sections of Municipal Policy #5 – Human Resources Administrative Manual for Employees – as outlined in the staff report. Motion carried.

Min #2018-010 (Bonvie MacDonald Rinks to Links Sponsorship)

MOVED by Deputy Warden Stewart, SECONDED by Councillor Deveau, that Municipal Council approve a sponsorship at the "Tournament Friend" level for the 2018 Bonvie MacDonald Rinks to Links Golf Classic, at a cost of \$1800.00. Motion carried.

Min #2018-011 (Bulldogs Midget AA 2018 Provincial Championship Sponsorship)

MOVED by Councillor Deveau, SECONDED by Deputy Warden Stewart, that Municipal Council purchase a Silver Sponsorship at the 2018 Provincial Championships, hosted by the Antigonish Midget AA Bulldogs, in the amount of \$500. Motion carried.

Antigonish Community Transit Society Report

Councillor Mattie noted that the Community Transit is now up to over 30,000 riders, and that ridership numbers in the County now outnumber those for the Town.

UPDATES AND REPORTS FROM INDIVIDUAL COUNCIL MEMBERS

Councillor Deveau reported that he attended:

- New Year's Levee

Councillor MacLellan reported that she attended:

- Joint Council Meeting
- RK MacDonald Meetings
- New Year's Levee
- January 11th Casket event for their "Open Up" project

Councillor Mattie reported that he attended:

- Joint Council
- RK MacDonald Meeting
- ACTs Meeting

Councillor Corbett reported that he attended:

- Pavilion planning meeting
- New Year's Levee
- Havre Boucher Community Meeting regarding the Havre Boucher Village Commission
- Joint Council

Councillor Corbett also provided an update regarding the transfer of the community rink to the ownership of the Havre Boucher Community Centre

Warden McCarron reported that he attended:

- New Year's Levee
- Levee at the Heritage Museum
- Joint Council
- Town and Gown Committee meeting
- Special Olympics meeting
- January 11th Casket event for their "Open Up" project
- St. Andrew's Partnership meeting

Warden McCarron also provided a “heads up” regarding the release of property assessments by PVSC; those assessments were being mailed by PVSC on January 15th.

MOTIONS

1st Reading - Local Improvements By-law

Mr. Horne reviewed the memo included in the Council package, and noted the proposed changes to Schedule A of the by-law, to list the Somers Road Water Main Extension – 2017, as a project subject to the by-law with details about the affected properties, amounts, and terms of the project.

Further, Mr. Horne reviewed a proposed amendment to Clause 11(e) of the By-law, to change the wording of the clause to the effect of making the lien due at the time of the subdivision of a property to which charges were originally assigned, as opposed to apportioning the unpaid charges amongst the new lots.

Min #2018-012 (Local Improvements By-law Amendment – 1st Reading)

MOVED by Councillor MacFarlane, and seconded by Deputy Warden Stewart, that Municipal Council approve the proposed amendments to a By-law Respecting Local Improvements on First Reading and proceed to Public Hearing. Motion carried.

MOTION TO ADJOURN

Min #2018-013 (Motion to Adjourn)

MOVED by Councillor Deveau, seconded by Councillor Mattie, that the Council meeting adjourns at 8:07pm. Motion carried.

Warden Owen McCarron

Glenn Horne, Municipal Clerk/Treasurer



**Communities, Culture and Heritage
Office of the Minister**

1741 Brunswick Street, PO Box 456, Halifax, Nova Scotia, Canada B3J 2R5
Telephone 902 424-4889 Fax 902 424-4872 • www.gov.ns.ca

JAN 25 2018

Warden Owen McCarron
Municipality of the County of Antigonish
285 Beech Hill Road
Beech Hill, Nova Scotia B2G 0B4

Dear Warden McCarron:

Thank you for your letter of December 20, 2017, regarding your concerns about funding for public libraries in Nova Scotia.

Government recognizes the important role public libraries play in facilitating continuous learning and helping to build stronger communities. I want to assure you that this government also fully understands the challenges associated with sustainability and the public good, including libraries.

As you referenced in your letter, libraries and the Nova Scotia Department of Communities, Culture and Heritage are currently working together to develop a feasible, long-term plan that will best meet the needs of citizens while ensuring the sustainability and continued relevance of Nova Scotia's public libraries. The foundation of this plan is a core services review which will inform the funding model. The plan is expected to be completed in the spring and will be shared as soon as it is ready.

Thank you for your interest in and support of Nova Scotia's public libraries.

Sincerely,

A handwritten signature in blue ink, appearing to read "Leo Glavine".

Leo Glavine
Minister

Cc: Honourable Randy Delorey, MLA Antigonish, Minister of Health and Wellness and
Gaelic Affairs
Eric Stackhouse, Chief Librarian, Pictou-Antigonish Regional Library
Councillor Mary MacLellan, District 1



Transportation and Infrastructure Renewal
Office of the Minister

PO Box 186, Halifax, Nova Scotia, Canada B3J 2N2

FEB 01 2018

Warden Owen McCarron
Municipality of the County of Antigonish
285 Beech Hill Road
Beech Hill, NS B2G 0B4

Dear Warden McCarron:

Thank you for your letter of December 21, 2017, regarding the condition of the Antigonish-Guysborough Road, in Antigonish County.

The department recently announced a Gravel Road Program intended to improve existing gravel roads in rural Nova Scotia. It will proactively rebuild roads to improve the structure and drainage and address concerns, such as those you identify in your letter.

Unfortunately, it is not currently included in this year's Capital Program. This section of Antigonish-Guysborough Road will again be considered for the Gravel Road Program during the development of a future plan.

In the interim, Antigonish-Guysborough Road will continue to receive routine highway maintenance to ensure the gravel surface remains in an acceptable condition until more extensive improvements can be completed.

Again, thank you for bringing Council's concerns to my attention.

Sincerely,

Lloyd P. Hines
Minister

- c. Honourable Randy Delorey, MLA Antigonish
Gerard Jessome, District Director, Eastern
Basil Pitts, Area Manager, Antigonish/Guysborough

MUNICIPALITY OF THE COUNTY OF
ANTIGONISH

TO: MUNICIPAL COUNCIL
FROM: GLENN HORNE, MUNICIPAL CLERK TREASURER
SUBJECT: COMMITTEE OF THE WHOLE REPORT
DATE: January 25th, 2018

An e-Poll was circulated on January 25th, 2018 to all members of the Committee of the Whole.

The following recommendation was made:

- The Committee of the Whole recommends to Municipal Council that the Municipality enter into a three-year agreement with eSCRIBE at the prices as quoted in the revised proposal dated December 28, 2017.

MUNICIPALITY OF THE COUNTY OF
ANTIGONISH

TO: MUNICIPAL COUNCIL
FROM: MARY MACLELLAN, CHAIR
SUBJECT: PLANNING ADVISORY COMMITTEE REPORT
DATE: JANUARY 29, 2018

The Planning Advisory Committee was convened at 6:30pm on Monday, January 29, 2018. The following committee members were present:

Councillor Mary MacLellan (Chair)
Councillor Vaughan Chisholm
Carroll (Carl) MacAdam
Mike MacEachern
Councillor Bill MacFarlane
Kent Simpson

Also present: John Bain

The following items were discussed:

- John Bain gave a presentation of a staff report on a request by Lewis MacDonald to amend the RC-1 (Rural Commercial) zone in the Central Planning Area to add warehouses as a permitted use in the zone in order to recognize the legal non-conforming use located at 78 Taylors Road Pomquet as a use permitted in the zone.

The Committee reviewed the amendment, discussed the implications of legal non-conforming uses and recommended Council consider approving the amendment with the addition of “or Storage Facilities” added to the zone and that Council hold a public hearing on the amendments to the Central Antigonish Land Use Bylaw.

- John Bain gave a presentation on the staff initiated proposal to amend the Local Commercial (C-1) Zone in the Fringe Antigonish Land Use Bylaw to add “Existing Light industrial manufacturing and assembly” and “Warehousing or Storage Facilities” as permitted uses in the zone in order to recognize the legal non-conforming use located at 39 Church Street Extension, West River as a use permitted in the zone.

The Committee reviewed the amendments, discussed the implications of legal non-conforming uses and recommended Council consider approving the amendments to the zone and that Council hold a public hearing on the amendments to the Antigonish Fringe Land Use Bylaw.

- John Bain gave a presentation on the request by the Antigonish Affordable Housing Society to amend their development agreement registered against the property (PID: 01223668) located at 12 Hope Lane, off Vincent’s Way, Sylvan Valley, Antigonish County to allow a new building annex, consisting of a community room, laundry, utility room and small office. This annex will be attached to the previously agreed upon 10 unit second phase of the Society’s development on a newly acquired adjoining parcel of land to be amalgamated with the original parcel.

The Committee reviewed the development agreement amendment discussing the architectural design of the building annex, parking, landscaping, buffering and amenity areas. The Committee paid special attention to the rear yard variance and parking provisions and recommended Council consider approving the development agreement.

- The Committee adjourned at approximately 7:25 PM.
- The next meeting of PAC is the regular quarterly meeting scheduled for the last Monday of February 2018 with a proposed agenda of staff providing an update on the status of the Eastern Antigonish Municipal Planning Strategy and Land Use Bylaw review and presentations made to Paqtnkek First Nation unless there are other applications to be added to the agenda.

Recommendations made:

- Motion by Mike MacEachern, seconded by Carl MacAdam that:
“The recommendation of planning staff that Municipal Council approve:
 - 1) the proposed text amendment recommended by staff of adding “Warehouse” to the Rural Commercial (RC-1) Zone in the Central Antigonish Land Use Bylaw and
 - 2) the proposed text amendment recommended by staff adding “Existing Light industrial manufacturing and assembly” and “Warehousing or Storage Facilities” to the Local Commercial (C-1) Zone in the Fringe Antigonish Land Use Bylaw.;be recommended to Council for approval and further that
 - 3) the Rural Commercial (RC-1) Zone in the Central Antigonish Land Use Bylaw also be amended by adding “or Storage Facilities” to the zone.

Motion Carried

Planning Advisory Committee asks that Council give the proposed amendments first reading and set a public hearing date.

- Motion by Councillor Vaughan Chisholm, seconded by Mike MacEachern that:
“The recommendation of staff that Municipal Council amend the development agreement, registered against property owned by the Antigonish Affordable Housing Society (PID 01223668) to allow for a third phase “annex” addition to the existing development consisting of a community room, laundry, utility room and small office addition, by replacing Schedule “A” – Lot Description, Schedule “B” – Site Plan and Schedule “C” – Elevations of the registered agreement with the schedules attached to the staff report presented be approved.”

Motion Carried

Planning Advisory Committee asks that Council give the proposed amended development agreement first reading and set a public hearing date.

TO: MUNICIPAL COUNCIL
FROM: DEPUTY WARDEN HUGHIE STEWART, CO-CHAIR
SUBJECT: **JOINT POLICE ADVISORY BOARD REPORT**
DATE: September 14, 2017

The Joint Police Advisory Board was convened at 5:18pm on Monday, February 5, 2018. The following members were present:

Co-Chair Deputy Warden Hughie Stewart
Co-Chair Councillor Jack MacPherson
Mayor Laurie Boucher
Town Councillor Diane Roberts
Carroll MacAdam
Russell Nicol
Fred Bell
Matt Whitehead
Sgt. Warren McBeath, RCMP
Staff Sgt. Holly Glassford

Glenn Horne, Municipal Clerk Treasurer and Shirlyn Donovan, Strategic Initiatives Coordinator were also present.

The following recommendations were made:

- The Committee recommends to Municipal Council that Terms of Reference for the Joint Police Advisory Board be adopted as presented.

The following items were discussed:

- A handout was circulated regarding a documentary which aired on the Fifth Estate regarding the reliability of Drug Recognition Experts (DRE's) as the only current test for impaired driving by drugs.
- Sgt. McBeath detailed the training involved for officers to become a DRE. Antigonish currently has one DRE.
- Sgt. McBeath read an update from the Deputy Commissioner Stephen White regarding the Proposed Legislation on Cannabis which was released on February 5, 2018.
- Terms of Reference for the Committee were circulated recommended for adoption.
- The next meeting is scheduled for March 1st at 5:30pm at the Town Hall.

MUNICIPALITY OF THE COUNTY OF
ANTIGONISH

TO: MUNICIPAL COUNCIL
FROM: COUNCILLOR MACFARLANE, CHAIR
SUBJECT: **ASSET MANAGEMENT COMMITTEE REPORT**
DATE: FEBRUARY 13TH, 2018

The Asset Management Committee was convened on February 13th, 2018. The following Councillors were present:

Councillor MacFarlane, Chair
Warden McCarron
Deputy Warden Stewart
Councillor MacLellan
Councillor MacDonald
Councillor Deveau
Councillor Dunbar
Councillor Corbett

The following recommendations were made:

- *The Committee recommends that Municipal Council approve the following projects for tender preparation. Final approval will be made with the budget.*
 - *North Grant Water*
 - *Church Street – Beech Hill Road Water Service Looping Project*
 - *Lower South River Well #7*
 - *Public Works Garbage Truck and Pickup Truck Replacement*

The following topics were discussed:

- Update on Sewer Assessments
- Southside Harbour Sewer Update
- Discussion of Frankville Sewer Line Extension

MUNICIPALITY OF THE COUNTY OF
ANTIGONISH

TO: MUNICIPAL COUNCIL
FROM: GLENN HORNE, MUNICIPAL CLERK TREASURER
SUBJECT: COMMITTEE OF THE WHOLE REPORT
DATE: February 13th, 2018

The Committee of the Whole was convened at 6:32 pm on Tuesday, February 13th, 2018. The following Councillors were present:

Warden McCarron
Deputy Warden Stewart
Councillor MacLellan
Councillor MacDonald
Councillor Deveau
Councillor Dunbar
Councillor Corbett
Councillor MacFarlane

The following recommendations were made

- *The Committee recommends that Municipal Council approve a \$125 sponsorship request for the Crime Prevention Curling Bonspeil.*



Shannon Thornhill, Senior Safety Coordinator

For the Month: January 2018

1. CORE SERVICES:

- **New Clients: 2**
 - **Reactivated Clients: 1**
 - **Clients files closed: 0**
 - **Referrals to other Agencies: 2**
 - **Transportation of Seniors to events/appointments: 1**
 - **Accompaniments: 0**

SUMMARY OF ALL CONTACTS

Support To	Telephone From	Telephone To	Meeting In	Meeting Out
Client	6	10	0	1
Organization	6	10	2	11
Business	1	1	0	0
Volunteers/Students	3	3	0	1
Total	16	24	2	12

2. COMMUNITY ACTION:

• **Committee Meetings:**

Antigonish Community Transit – January 18th
ATCCPA- January 18th
Ageing Well Coalition- January 12th
Seniors Getting Involved Association- January 8th

3. PUBLIC EDUCATION

• **Presentations/Fairs:**

- Keep Well Antigonish: Introductory meeting with local seniors who are interested in getting involved with the program. Feedback was very positive and the program is due to begin in late February/March.

- **Media:**

- 98.9 XFM – sent an email as reminder to post our Walking Club on their Community Bulletin
- The Casket – emailed Richard MacKenzie about Alzheimer's awareness month. Requested that he adds the information to the Senior Section.

Staff Activity & Development:

- January 2- Walking Club at 10:00, 10 attendees. Had a phone conversation with the company we purchased Sgt. Safety from in regards to storage suggestions. Discussed the Keep Well Antigonish program with Ann Bigelow from StFX psychology department. Submitted the 2018 Grant Agreement to the Dept. of Seniors.
- January 3rd – Worked on the 2017 final report for the Dept. of Seniors. Spoke with two seniors about storm preparedness as they have anxiety during weather events. Emailed Amanda Casey, Human Kinetics professor about students joining us for Walking Club this term.
- January 4th – Storm Day, worked from home. Spoke with Continuing Care from St. Martha's about a new client.
- January 5th – Storm Day, worked from home. Called to check-in on two clients. Registered for the upcoming Silver Economy Summit in March. Received a call from a senior about the Walking Club.
- January 8th- Worked on the report for the Dept. of Seniors. Attended the Seniors Getting Involved Association meeting. Spoke with the Town and County about upcoming grant applications.
- January 9th- Walking Club at 10:00. 8 attendees. Emailed 989 XFM regarding the Walking Club. Called a variety of seniors about a Keep Well Antigonish Planning meeting.
- January 10th- Attended RCMP Detention Guard training. Worked on the Dept. of Seniors report.
- January 11th – Walking Club. 10 attendees. Helped to serve the Hot Meal program with the RCMP. Had a home visit with a new client who is recovering from mini strokes. Completed the final report for the Dept. of Seniors.
- January 12th- Hosted a Keep Well Antigonish meeting to introduce the program to seniors. Attended the Ageing Well Coalition meeting at the library.
- January 15th – Visited a senior who is going for hip surgery this week. Sent agenda items to Travis. Worked on my final report for the County.
- January 16th – Storm day. Worked on the County report. Emailed discussions around details about Keep Well Antigonish.
- January 17th – Attended the Interagency Committee on Family Violence meeting at the library. Met with a women's support worker from AWRC about a client she is concerned about. Worked on my monthly report.

Submitted by:

Shannon Thornhill, ATCCPA Senior Safety Coordinator

January 18th, 2018
Date

Antigonish RCMP Monthly Report – 2017/12/01-2017/12/31

Submitted by Sgt. Warren McBeath – 2018/02/07

Occurrence and Crime Reporting

Type of File	Town	County	Paqtnkek	Totals
Crime against Person	21	8	4	33
Crime against Property	36	11	5	52
Impaired Driving	8	10	1	19
Traffic Collisions	10	12	0	22
Traffic Offences	35	57	7	99
Checkpoints	1	0	0	1
911 Act-Offences Only	16	3	1	20
Other Municipal	8	0	0	8
Other Provincial	13	3	1	17
Other Criminal Code	23	10	4	37
Assist Other Gov't Agency	1	1	0	2
Assist GP/Crime Prevention	31	14	4	49
Total Calls for Service	203	129	27	359

Resources

S/Sgt. Glassford remains seconded to the District Policing Office as an Acting Advisory NCO. Cpl. Brownoff and Cst. Kelloway have been identified to transfer in and replace outgoing members, but have yet to sell their homes where they currently reside. Three members attended mandatory 1 week "Block Training" to recertify on their Use of Force and Trauma First Aid skills. Cpl. Nash attended a 3 day workshop on Incident Command (Major Incident Commander).

Highlights

December was another busy month beginning with the end of term classes at St. FX, as well as the X-Ring Ceremony. Calls for service remained relatively high, with the ratio between Town, County and Paqtnkek split at their historical ratios.

Antigonish RCMP Monthly Report – 2018/01/01-2018/01/31

Submitted by Sgt. Warren McBeath – 2018/02/07

Occurrence and Crime Reporting

Type of File	Town	County	Paqtnkek	Totals
Crime against Person	23	16	8	47
Crime against Property	22	20	2	44
Impaired Driving	4	0	4	8
Traffic Collisions	23	17	4	44
Traffic Offences	19	49	0	68
Checkpoints	1	0	0	1
911 Act-Offences Only	13	6	2	21
Other Municipal	15	0	0	15
Other Provincial	23	3	1	27
Other Criminal Code	17	8	1	26
Assist Other Gov't Agency	2	1	0	3
Assist GP/Crime Prevention	47	28	8	83
Total Calls for Service	209	148	30	387

Upcoming Events

St. FX House Hockey Cup competitions begin in late January and carry over until March. Ongoing preparations for the Special Olympics this summer. Many weather-related calls for service, over and above the flash flood/freezing events at the end of the month.

Resources:

S/Sgt. Glassford remains seconded to the District Policing Office as an Acting Advisory NCO. Cpl. Brownoff and Cst. Kelloway have been identified to transfer in and replace outgoing members, but have yet to sell their homes where they currently reside. Cst. Hardy has been seconded to Headquarters in Dartmouth to Federal Policing for a major drug investigation.

Training this month included two members on mandatory 1 week block training for use of force and first aid trauma. Cpl. Nash attended the mandatory 2 week supervisor training program, Cst. Drake attended and passed the Intoxilizer (breath tech) training course, Cst's Kedzierski and Fraser attended the 1 week Aboriginal Perceptions Training course in Debert, and 2 members attended the Health and Safety Committee training workshop in Dartmouth.

MUNICIPALITY OF THE COUNTY OF ANTIGONISH

MEMO FOR INFORMATION

TO: COMMITTEE OF THE WHOLE
FROM: GLENN HORNE, MUNICIPAL CLERK TREASURER
SUBJECT: ***UPDATE - AMENDMENTS TO THE LOCAL IMPROVEMENT BYLAW
RE: SOMERS ROAD WATERLINE EXTENSION***
DATE: JANUARY 16, 2018

SUMMARY

The Municipality is completing an extension of a waterline at Somers Road. This capital improvement is subject to local improvement charges. This memo outlines the required process to impose capital charges as described in the Municipality's Local Improvements Bylaw.

A copy of the proposed amendments to "Schedule A" and Section 11 of the bylaw are attached. A copy of the by-law can be found on the Municipality's website or in your policy binder.

BACKGROUND

The Bylaw takes authority from Section 81 of the Municipal Government Act, which provides that, "... council may make by-laws imposing, fixing and providing methods of enforcing payment of charges for..." a variety of capital and other improvements. In short, it permits the Municipality to recoup capital costs from impacted property owners for capital improvements. To summarize from the definition used in the Bylaw, a local improvement is a new or extension to existing water, wastewater, and storm water (curb & gutter) systems, transportation facilities (roads, sidewalk, active transportation routes) or other anticipated capital requirement.

The Municipality's Local Improvements Bylaw was debated and reviewed by Council throughout 2012 & 2013, and brought into enforcement in August 2013. The Bylaw was again reviewed by Municipal Council throughout the winter of 2017, which included an environmental scan of other municipalities and review of how capital improvement charges have been used by the County.

CONSIDERATIONS

Amendment to Schedule A

Section 81 of the Municipal Government Act, *By-law regarding the payment of charges*, allows for a municipality to adopt a by-law imposing, fixing and providing methods of enforcing payment of charges for a variety of capital improvements. Section 81(3) outlines the parameters of such a by-law, many of which are included in the Municipality's by-law.

Section 4 of the Municipality's Bylaw states the following:

4. Charge Imposed

Where a local improvement has been carried out by the Municipality of the County of Antigonish in an area identified in Schedule "A" as amended from time to time, a tax is hereby levied upon every owner of real property situated in whole or in part within the identified area except to the extent that any lot or the owner

thereof is totally or partially exempt from tax by provisions in this By-Law or the provisions of Schedule "A".

Based on the Municipal Government Act and the By-law itself, the fixing and enforcement of capital improvement charges requires a by-law amendment. Specifically, an amendment to Schedule A to include the Somers Road Waterline Extension as an improvement for which charges are fixed (Please see Schedule A attached).

Part VIII of the Municipal Government Act, By-Laws, outlines the procedure for consideration and approval of a municipal by-law. Amending a by-law requires the same process, which is:

- First reading of the proposed by-law or amendment (notice; a vote by Council to proceed to second reading is required);
- Published, public notice at least fourteen-days prior to second reading;
- Second reading of the proposed by-law or amendment (consideration of the amendment; a vote by Council to approve the by-law or amendment);
- Publication of the by-law, upon which it has the force of law.

The draft by-law amendment attached would follow this process and permit the fixing of capital improvement charges to the lots identified. It also provides for the fixing of charges for lots created in the future, which leads us to the next proposed by-law amendment.

Amendment to Section 11(e), Lien

In addition to providing for the Somers Road Waterline in Schedule A, a second amendment to the By-law is proposed. If left as currently written in the By-law, Section 11(e), Lien, would create a contradiction concerning the allocation of capital improvement charges in the event of subdivision.

As it is written, if a lot subject to capital improvement is subdivided the improvement charge is apportioned among the new lots. For example, if a \$100 local improvement charge was fixed on a lot that was then subdivided into two approximately equal lots, a \$50 charge would be fixed on each lot. This is counter to the intent of the Municipality to recover capital costs from new lots in the same manner as existing lots.

By amending Section 11(e) as proposed in the attached draft, the Municipality is permitted to collect additional capital charges from lots created after the local improvement occurs. Using the same example, if a \$100 local improvement charge was fixed on a lot that was then subdivided into two approximately equal lots, a \$100 charge would be fixed on each lot. Under this scenario, lots that are created after the local improvement is completed will be treated in the same manner as those that already existed.

Both amendments have been reviewed by the Municipality's solicitor for legality and internal consistency.

NEXT STEPS

First reading of this by-law amendment is scheduled for Tuesday, January 16, 2018. Second Reading is tentatively scheduled for Tuesday, February 20, 2018. In addition to published, public notice of the proposed amendment, a letter will be sent to all property owners fronting Somers Road informing them of the process and of the final amount of the capital improvement charge in advance of the second reading. If approved by Council, the amendment would have the force of law upon being advertised the week following the second reading.

SCHEDULE "A"

1 Somers Road water main extension – 2017.

- a) The project will involve a 1.5 km extension of the existing water main to the end of Somers Road.
- b) Properties with the following PID numbers shall be subject to the local improvement charge:

10016491; 10113082; 01209865; 10071348; 10105609; 01295419; 10008548;
01281401; 01209949; 01209964; 01281179; 01281195; 01281211; 10004844;
10009736; 01209907; 01209923; 10008001; 10124618; 01209956; 10035368;
01299098; 10071355; 01299726; 01209873; 10070928; 01209931; 10125193
- c) The local improvement charge is a flat rate of \$2,474.70 per property.
- d) Each property owner shall have the option of paying one upfront payment or equal annual installments to a maximum of ten years.
- e) Any property subsequently created fronting Somers Road in the area of the water main extension described herein is subject to the local improvement charge stated in 1(c) and the terms of payment stated in 1(d).
- f) Any property not listed in 1(b) seeking to connect to the water main extension described herein is subject to the local improvement charge stated in 1(c) as well as the Building Service Connection fee stated in section 9(1) of this By-Law.
- g) The cost of the project shall be subject to an interest rate of 0%.

Proposed amendment to Lien, 11(e):

Existing:

Where a property subject to a lien is subdivided, the amount of the charge plus interest then unpaid shall be apportioned among the new lots according to the assessed value that the new lots have in relation to the total assessed value of the entire property before subdivision.

Proposed Amendment:

Where a property subject to a lien is subdivided, the amount of the charge plus interest then unpaid shall be due from the property to which the charges were originally assigned.