

**MUNICIPALITY OF THE COUNTY OF
ANTIGONISH**

Council Expense Report

Name: Glenn Horne (GLE010)

Month/Year

November-19

OFFICE USE ONLY
Paid by
Municipality

Municipal Clerk/Treasurer

Date	Details of Expense	Km Travelled	TRAVEL(\$) TRV	MEAL (\$) ML	PROFESSIONAL DEVELOPMENT (\$) PD	OTHER (\$) OTH	Amount (\$)	AMOUNT
Oct 15 - 18/19	AMA - Digby Pines		\$ -				\$ -	\$ 455.40
11/05/2019	NSFM Conf. D & I		\$ -	\$ 36.00		\$ 10.00	\$ 46.00	
11/06/2019	NSFM Conf. B, D, I		\$ -	\$ 51.00		\$ 10.00	\$ 61.00	
11/07/2019	NSFM Conf. B & I		\$ -	\$ 15.00		\$ 10.00	\$ 25.00	
11/08/2019	NSFM Conf. B, L & I		\$ -	\$ 35.00		\$ 10.00	\$ 45.00	
	NSFM Conf. Registration							\$ 580.00
	Westin Hotels							\$ 534.90
11/27/2019	Part. for Progress Conf; Truro	234	\$ 107.29				\$ 107.29	
TOTAL		234	\$ 107.29	\$ 137.00	\$ -	\$ 40.00	\$ 284.29	\$ 1,570.30

TYPES OF EXPENSE:	
Expense Codes	
TRV- Travel -Mileage, Parking, Hotel, Taxi	
ML - Meal Expenses	
PD - Professional Development (training/conference)	
OTH - Other - le-Phone, Internet, Incidentals	
Mileage Rate - \$0.4585/KM	

Per Diem Rates	
Meal	Rate per Day
Incidental	\$ 10.00
Breakfast	\$ 15.00
Lunch	\$ 20.00
Dinner	\$ 36.00
Total per day	\$ 81.00

I certify that the amounts claimed in this request are accurate, in accordance with the municipal policy, and were incurred while conducting municipal business.

Signature: 

Date: Jan 31/20 20

Approved by: 

Office Use Only	
TRV - GL# - 10-210-2123-201116	\$ 107.29
ML - GL# - 10-210-2123-201116	\$ 137.00
PD - GL# - 10-210-2123-201116	\$ -
OTH - GL# - 10-210-2123-201116	\$ 40.00
TOTAL	\$ 284.29