

MUNICIPALITY OF THE COUNTY OF
ANTIGONISH

COMMITTEE OF THE WHOLE AGENDA

Tuesday, June 18, 2019, 5:30 pm

Council Chambers

Municipal Administration Building

285 Beech Hill Road

Beech Hill, NS B2G 0B4

1. Call to Order – Chairman, Warden Owen McCarron
2. Approval of Agenda
3. Approval of June 4, 2019 Committee of the Whole Minutes
4. Business Arising from the Minutes
5. Delegations
 - a. Mr. Bill Garvie - Garvie Road
6. Continuing Business
 - a. Special Event Permit - NS Summer Fest
Staff will provide an update on the Special Event Permit for Nova Scotia Summer Fest.
 - b. Strategic Priorities Update
Staff will provide a quarterly report on progress toward Council's Strategic Priorities.
 - c. Discussion of Northern Pulp
Council is provided time to discuss the evolving situation concerning the treatment and disposal of waste water at the Northern Pulp facility.
7. New Business
 - a. Minimum Planning Standards Updates
The Department of Municipal Affairs is looking for the municipality's input as it develops regulations related to Bill 58, which amended the Municipal Government Act and established a framework mandatory planning, minimum planning requirements, and engagement with abutting municipalities.
 - b. Reduction of Taxes Due to House Fire - AAN 09009116
The Municipal Government Act (MGA) provides that Municipal Council may provide for reduction or reimbursement of taxes payable in cases of property destroyed or damaged by fire. The Municipality has been provided with a letter from PVSC regarding a fire damaged property (AAN09009116). The tax bill for this property would have a reduction of \$4034.56.
8. Reports from Inter-Municipal Boards, Committees and Commissions
 - a. Antigonish Heritage Museum Board
 - b. Antigonish Arena Commission
 - c. Antigonish Crime Prevention
 - d. Eastern District Planning Commission

- e. Eastern Regional Solid Waste Management Committee
- f. Eastern-Straight Regional Enterprise Network
- g. Pictou Antigonish Regional Library
- h. RK MacDonald Nursing Home

9. Community Events

This item provides Councillors with an opportunity to briefly bring to the attention of Council events that are taking place in their communities.

10. Staff Reports

- a. RCMP Monthly Report

11. Additions to the Agenda

12. In Camera Items

- Contract Negotiation
- Sale of Municipal Property
- Setting of Minimum Price for Tax Sale
- Legal Advice

13. Adjournment

MUNICIPALITY OF THE COUNTY OF
ANTIGONISH

Committee of the Whole Meeting Minutes

Tuesday, June 4, 2019, 6:30 pm
Council Chambers
Municipal Administration Building
285 Beech Hill Road
Beech Hill, NS B2G 0B4

Present were: Warden Owen McCarron
Deputy Warden Hugh Stewart
Councillor Mary MacLellan
Councillor Donnie MacDonald
Councillor Vaughan Chisholm
Councillor Remi Deveau
Councillor John Dunbar
Councillor Gary Mattie
Councillor Bill MacFarlane

Regrets: Councillor Neil Corbett

Staff Present: Glenn Horne, Clerk-Treasurer
Beth Schumacher, Deputy Clerk
Shirlyn Donovan, Strategic Initiatives Coordinator
Allison Duggan, Director of Finance
Marlene Melanson, Director of Recreation

1. Call to Order – Chairman, Warden Owen McCarron

The meeting of the Committee of the Whole was called to order by the Chair, Warden McCarron, at 7:01 pm

2. Approval of Agenda

Warden McCarron called for any additions or deletions to the minutes.

- Pomquet Bursary
- Dry Hydrants
- Linwood Station Safety Hazard

Moved By Councillor MacDonald
Seconded By Deputy Warden Stewart

That the agenda be approved as amended.

Motion Carried

3. **Approval of May 21, 2019 Committee of the Whole Minutes**

Warden McCarron called for any errors or omissions in the minutes.

Moved By Councillor MacLellan
Seconded By Councillor Dunbar

That the Committee of the Whole minutes of May 21, 2019 be approved as presented

Motion Carried

4. **Business Arising from the Minutes**

There was no business arising from the minutes.

6. **Continuing Business**

a. **Antigonish Bikeway Study**

Ms. Melanson provided the Committee with an overview of the responses to the Request for Proposals for a consultant to do the design and concept plan for the feasibility study for the Bikeway Study.

Moved By Councillor MacFarlane
Seconded By Councillor Deveau

The Committee recommends that Municipal Council endorse the recommendation that Bicycle Nova Scotia engage the services of WSP Canada Inc. to conduct the study and reinforce that the final design/plan of the corridor is to capture complete streets in addition to the Bikeway Corridor.

Motion Carried

b. **Municipal Mural Program**

Mr Horne noted that two murals were budgeted for this fiscal year. A draw was held for districts that had not already received murals. Three districts were drawn; the first two for the program, with one as a backup if one of the selected communities didn't work out. The districts selected, in order, were:

- District 1
- District 5
- District 6

c. **Discussion about Request to Consider Private Roads Maintenance Levy By-law**

Mrs. Schumacher presented a staff report summarizing the information gathered regarding a constituent request to look the possibility of a by-law for private road maintenance levies. Overall, staff questioned the ability for a by-law to be truly effective if homeowners cannot be compelled to join the association that is looking to have the Municipality collect fees on its behalf. Discussion followed. Staff was requested to draft a letter to the constituent outlining the findings and Committee's decision to not proceed further with developing the by-law.

7. **New Business**

a. **Antigonish Event Strategy**

Mrs. Donovan provided an introduction to a collaborative effort between the Town, County, and St. FX looking at creating a formal approach to attracting events as a means to promote year-round tourism. The proposal is conceptual at this time, but any questions or comments were welcomed. Discussion followed.

b. **Funding Request: Antigonish Stoirm Volleyball Club**

Mrs. Melanson spoke to a request that was made by the Antigonish Stoirm Volleyball Club for financial support for volleyball court sand replacement. Councillor MacFarlane and Councillor Chisholm offered to cover the request from their district grants.

c. **National Health and Fitness Day**

Staff spoke to a request that was received late in the day on Friday May 31st regarding a proclamation for National Health and Fitness Day. Recreation staff prepared and posted information for residents regarding this event for the Municipality's social media outlets for Saturday June 1st. Staff was directed to prepare a proclamation for June being Recreation Month in Nova Scotia for consideration at the next Council meeting.

8. **Reports from Inter-Municipal Boards, Committees and Commissions**

a. **Antigonish Heritage Museum Board**

Nothing to report.

d. **Eastern District Planning Commission**

Board meeting was held this month. Mayor Laurie Boucher is the new Board Chair.

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- e. **Eastern Regional Solid Waste Management Committee**
Highlights from the last Board meeting were circulated to the Committee earlier in the week. Recycling information sessions are being held in the community.
- f. **Eastern-Straight Regional Enterprise Network**
Mr. Horne provided an update of the wrap-up process.
- g. **Pictou Antigonish Regional Library**
Nothing to report.
- h. **RK MacDonald Nursing Home**
Nothing to report.
9. **Staff Reports**
- a. **Dog Park**
Mr. Horne reviewed the summary provided in the agenda.
10. **Community Events**
June 16th Mini Trail Association having a Father's Day Lobster Dinner.
11. **Additions to the Agenda**
- a. **Pomquet School Bursary**
Councillor Deveau requested that the Municipality provide a bursary of \$200 to the Ecole Acadienne du Pomquet for this year, and that this bursary contribution be a standing item to happen each year.

Moved By Councillor Deveau
Seconded By Councillor MacFarlane

The Committee recommends that Municipal Council provide a bursary of \$200 to Ecole Acadienne du Pomquet, and that this bursary recur each year.

Motion Carried
- b. **Dry Hydrants**
Councillor Deveau has received a request for the installation of dry hydrants in his district. Several fire departments in the Municipality have asked for this in the past. Staff was requested to look into the issue further to evaluate need and interest for the Committee's consideration.

c. Linwood Station Safety Hazard

Councillor Mattie received a call from a constituent who received notice that the school will no longer permit a bus to run down Linwood Station Road due to safety concerns with the large hole that the railway dug on either side of the tracks, and a student must now travel 1.5 kms to the main road. The holes are now full of approximately 8 feet of water and a foot of mud with gravel hills around the hole; small children live in and visit the immediate area. Staff were asked to extend an invitation to the local MLAs to attend that meeting and were asked to look at what ability under the Dangerous and Unsightly By-law.

Moved By Councillor Mattie

Seconded By Councillor MacFarlane

The Committee recommends that Municipal Council send a letter to the railway noting concerns with the dangerous situation at Linwood Station Road.

Motion Carried

13. Adjournment

Moved By Councillor MacLellan

That the Committee of the Whole meeting be adjourned at 8:18 pm.

Motion Carried

Warden Owen McCarron

Glenn Horne, Municipal Clerk/Treasurer

Priority	Description	Activities To Date	Next Steps
ADMINISTRATION			
Cellular & Broadband Connectivity	Advocate to Develop NS	<ul style="list-style-type: none"> • Many calls with Develop NS about their current RFP for Internet for Nova Scotia. • Meetings with several ISPs regarding their proposals to Develop NS which are due in June 28. • Continued advocacy for cellular connectivity along with broadband. 	<ul style="list-style-type: none"> • July 18th Develop NS will announce the successful proponents from the RFP, there will be a 60 day negotiation period and projects will begin ASAP with completion by end of June 2020 for first round of RFP. • Meet with successful proponents to try to find link to cellular connectivity.
Tourism	Plan Development	<ul style="list-style-type: none"> • Event attraction concept development underway partnering with the Town of Antigonish and StFX University. • Investments in initiatives, projects and organizations that support area tourism. • Review of tourism related investments over the past three years completed. • Partnering to host the 2019 55+ Games. • Assist with the development of the quarterly event calendar. • Discussions with DEANS to • Took part in annual Saltscapes Expo. 	<ul style="list-style-type: none"> • Consideration of event attraction concept in Fall 2019. • Further discussion with Municipal Council to determine a valuable role for the Municipality with Tourism.
Business Park	Determine need for new park and options for Lower South River	<ul style="list-style-type: none"> • Economic Assessment to be completed and submitted by the end of June. This assessment will provide further information to make a decision about a new business park. • Estimates for service extensions in LSR have been updated. • Several inquires have been received on lots in LSR in the past 12 months. No serious offers have been submitted. • Explore other options for remaining land in LSR. 	<ul style="list-style-type: none"> • Determine interest in a new Business Park by Fall, 2019. • Continue to explore options for LSR.

FINANCE			
Infrastructure Funding	Plan & Implementation	<ul style="list-style-type: none"> Secured J-Class Road Cost Share for Cape Jack Wharf Road (50%) Applied for PCAP Cost Share for Pomquet Sewer. Building political and administrative relationships with funding partners, particularly DMA, TIR, Efficiency NS, FCM, etc... Submitted two applications for ICIP funding. 	<ul style="list-style-type: none"> Continue to build relationships. Completing a scan for funding opportunities re: renewable energy & efficiency. Developing 2020/21 Capital Investment Plan. Preparing projects for a 2020/21 ICIP Call.
PUBLIC WORKS			
Water Infrastructure	Assessment, Plan & Implementation	<ul style="list-style-type: none"> Consideration of St. Joseph's water system expansion underway. Tenders prepared and approved to be issued for North Grant Waterline, Church Street to Beech Hill Looping and Cameron Kinney Hill. A plan for increased flows on Post Road / Trunk 7 has been developed. A new well is being brought online in Lower South River. 	<ul style="list-style-type: none"> The next set of potential Local Improvements will be determined by Municipal Council in fall 2019. Phased implementation of Post-Road / Trunk 7 Plan will be provided for further discussion in the fall.
Water & Sewer	Assessment & Plan	<ul style="list-style-type: none"> EXP has provided an assessment of all Fringe Area water assets and is providing modeling for options for future growth and / or changes. DMA has provided maps and GIS data on condition, risk of failure and consequence of failure for all water infrastructure. DMA is providing maps and GIS data on condition, risk of failure and consequence of failure for all linear sewer infrastructure. 	<ul style="list-style-type: none"> Providing an update on the Town STP at the June Joint Council meeting. Asset Mapping will be presented to Municipal Council in the Fall. Asset maps will be used to inform repair & replacement priorities. Sewer assessments to be completed by the Fall. Plans for sewer upgrades developed into 2020/21.

		<ul style="list-style-type: none"> Public Works is completing assessments of each of the Municipality's five STPs. Targeted I&I investigation is ongoing. Working with the Town of Antigonish to assess the future needs of the Town STP. 	
RECREATION			
Active transportation	Plan & Concept Design	<ul style="list-style-type: none"> The services of WSP Canada Inc has been engaged to conduct the Antigonish Bikeway corridor study. The study will develop a concept/design plan for an AT route beginning in Lower South River and extending to the Post Road area. It will also include a route extending form Trunk 4 to the Antigonish Landing. The project steering committee is having its first meeting/workshop with the WSP on June 20th. 	<ul style="list-style-type: none"> A public workshop will also take place the end of June with the date yet to be finalized.
Recreation Plan	Community Hubs Design Concept	<ul style="list-style-type: none"> A few preliminary conversations have taken place with a couple of groups re the community hub concept. 	<ul style="list-style-type: none"> This project is on target to begin in the fall of 2019 by meeting with various organizations to introduce the community hub concept.
SUSTAINABILITY			
Renewable Energy	Options Development	<ul style="list-style-type: none"> The municipality is starting to develop options with Paqtnekek Mi'kmaw Nation. The Joint Energy Committee met on June 13; three renewable energy concepts were discussed and are being further developed. The next meeting is scheduled for early July and will include experienced technicians, researchers and energy managers to further develop options. A meeting was held with Town of Antigonish and AREA officials to explore opportunities for a large-scale solar 	<ul style="list-style-type: none"> Solar Energy for Community Buildings program with province is opening on June 24th. The Municipality is working with AREA / Enercon as an agent to submit project proposals. Three projects are being prepared for submission: Solid Waste Management Site, Public Work building and the Havre Boucher Sewer Treatment Plant. Program closes on Friday, August the 9th, with announcements early fall.

		<p>project. A follow-up meeting is being scheduled.</p> <ul style="list-style-type: none"> • Municipal officials met with a community member with experience in energy field to discuss possible large-scale projects and foreign investment. • Efficiency One/ NS has been approved for a two-year Onsite Energy Manager position; working on shared services agreement with municipal partners and Paqtnkek, calendar and funding arrangement with Efficiency NS. 	<ul style="list-style-type: none"> • Planning an energy workshop for Council and interested staff to explore renewable energy options in our region including information of the local power grid and NSPI's role in renewables and energy planning.
Paqtnkek Partnership	Transition Plan from CEDI & Key Milestones	<ul style="list-style-type: none"> • The CEDI facilitated component of our partnership is in wrap up stage. • May 14th, 2019, we co-hosted our Economic Development Forum at PMN Community Centre. By all accounts the forum was a success. Currently awaiting formal report and will distribute as soon as it is available. Community celebration with councils happened on May 16th. 	<ul style="list-style-type: none"> • PMN – MCA Energy Committee and Joint Steering Committees have scheduled meetings over the coming weeks to plan next steps. • Tammy Feltmate and Rose Paul have been asked to speak at conference in Fredericton in September to share partnership learnings.
Accessibility	Improvements & Engagement	<ul style="list-style-type: none"> • Council approved funding for accessibility upgrades to washrooms at municipal admin building 285 Beech Hill Rd. 	<ul style="list-style-type: none"> • Council approved funding for accessibility upgrades to washrooms at municipal admin building 285 Beech Hill Rd. A timeline and tender for this project is currently being developed. Aiming for work to be completed by October 2019. • A larger Accessibility Plan for 2019-2022 will be completed in draft form November 2019.

Antigonish RCMP Monthly Report – 2019/05/01-2019/05/31

Submitted by Sgt. Warren McBeath – 2019/06/03

Occurrence and Crime Reporting

Type of File	Town	County	Paqtnkek	Totals
Crime against Person	21	22	2	45
Crime against Property	11	20	2	33
Impaired Driving	6	13	1	20
Traffic Collisions	5	6	1	12
Traffic Offences	37	145	3	185
Checkpoints	0	8	0	8
911 Act-Offences Only	8	11	0	19
Other Municipal	2	2	2	6
Other Provincial	15	5	2	22
Other Criminal Code	7	2	1	10
Assist Other Gov't Agency	8	5	1	14
Assist GP/Crime Prevention	24	24	0	48
Total Calls for Service	144	263	15	422

Notable Events:

Police Week was May 13-17 and we held our Annual barbeque at the detachment on May 15th. The event was very well attended (especially considering the cold weather) and transfer plaques were presented to S/Sgt. Glassford and Cst. Beadman.

Lobster fishing season is well underway and we have been partnering with DFO to ensure any disputes do not get out of hand. Patrols have been made to all local fishing wharfs in Antigonish County.

Planning has continued for several upcoming major events including the Highland Games, Riverside Speedway Races, Nova Scotia Summer Festival, Senior 55+ Games, St. FX Orientation Week and Homecoming 2019.

Human Resources:

S/Sgt. Holly Glassford has been officially transferred to the Northeast Nova District Office. Staff Sergeant Bill Mooney from Fort Vermillion, AB has been named as her replacement. S/Sgt. Mooney is scheduled to arrive in Antigonish in July.

Cst. John Donaldson from Port Hawkesbury Detachment has been identified as the incoming Constable in the Street Crime Enforcement Unit, and will start work here on June 15th.

One Corporal and one Constable are now on graduated return to work (light duties) and are working their way back to full operational duties.

Cst. Brad Beadman transferred to Middle Musquodoboit Detachment in Halifax District at the end of May, his replacement will be Cst. Francis Courtemanche from Lower Sackville Detachment. Cst. Courtemanche is scheduled to arrive in August.

As always, I am available at any time to meet or make presentations to your respective Council.

Regards,



Sgt. Warren McBeath
Acting District Commander
Antigonish RCMP
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