

MUNICIPALITY OF THE COUNTY OF
ANTIGONISH

COMMITTEE OF THE WHOLE AGENDA

Tuesday, July 17th, 2018 6:30pm
Municipal Administration Centre

- 1) Call to Order – Chairman, Warden Owen McCarron
- 2) Approval of Agenda – Additions or Deletions
- 3) Delegations:
 - a. None
- 4) Continuing Business:
 - a. Consideration of Financial Support for Field of Dreams project
 - b. Application to Dissolve the Havre Boucher Village Commission
- 5) New Business:
 - a. Discussion of the By-Law Respecting the Control and Regulation of Dogs
 - b. Request for a Bus Shelter
 - c. Acadian Forest and Farm School Grant
 - d. Discussion of Municipal Consultation
- 6) Reports from Inter-Municipal Boards, Committees and Commissions
 - a. Antigonish Heritage Museum Board
 - b. Antigonish Arena Corporation
 - c. Antigonish Crime Prevention
 - d. Eastern District Planning Commission
 - e. Eastern Regional Solid Waste Management Committee
 - f. Eastern-Strait Regional Enterprise Network
 - Consideration of a request from the Liaison & Oversight Committee
 - g. Pictou Antigonish Regional Library
 - h. RK MacDonald Nursing Home
- 7) Community Events
- 8) Additions to the Agenda
- 9) Adjournment - Next Meeting: September 4th, 2018 @ 5:30pm

TO: COMMITTEE MEMBERS
FROM: STAFF
SUBJECT: *COMMITTEE OF THE WHOLE MEMO*
DATE: JULY 17TH, 2018

DELEGATIONS

None

CONTINUING BUSINESS

Consideration of Financial Support for the Field of Dreams Project

The Committee previously discussed providing financial support to the Field of Dreams project, which would see an accessible baseball field established at the JH Gillis High School. The Blue Jays Foundation has contributed \$150,000 to the project and the Town of Antigonish is investing \$150,000. An amount will also be contributed through fundraising by Challenger Baseball. The project is modular and items can be added or removed as the budget permits. This is an opportunity for Council to discuss a contribution.

Application to Dissolve the Havre Boucher Village Commission

Following up direction provide by Municipal Council on February 20th, 2018, Municipal Council is being asked to give approval to an application to dissolve the Havre Boucher Village Commission.

Based on the understanding of municipal officials, the Commission is not active and has not been active in some time. Financial Statements have not been submitted to the Municipality, a requirement of all Villages under the MGA, for over a decade. Nor is there any record of meetings of electors of the Village Commission. For many years the Commission's only responsibility was for street lights; this responsibility was handed to the Municipality in the fall of 2017. It would appear that the Commission is now completely dormant.

The MGA outlines the process for dissolution of a Village:

Dissolution of village

448 (1) The Minister may, by order, dissolve any village upon the request of the village commission authorized by a meeting of the electors of the village.

(2) The Minister may, by order, dissolve a village upon the request of a municipality if

(a) there has been, to the knowledge of the Minister and the clerk of the municipality, no meeting of the electors of the village for at least two years; and

(b) ninety days notice of the proposed dissolution has been served on the latest village commissioners and village clerk known to the Minister, and no objection to the proposed dissolution has been filed with the Minister.

(3) The Board may, by order, dissolve a village on the request of not fewer than ten per cent of the electors of the village.

(4) The Board shall serve notice of the proposed dissolution at least sixty days before the dissolution on

- (a) the village clerk and any village commissioner;
- (b) the clerk of the municipality in which the village is located; and
- (c) the Minister.

(5) The notice shall provide that any objection to the proposal shall be filed with the Board within forty-five days of the service of the notice.

(6) Where any objections are received to the proposal, the Board shall hold a hearing with respect to the proposed dissolution, and the clerk of the Board shall notify the village clerk, the municipal clerk, any person who filed an objection and the Minister of the date and location of hearing.

(7) Upon the making of an order dissolving the village, the village ceases to be a body corporate and this Act no longer applies to it.

(8) All assets and liabilities, including outstanding debentures, of the former village are vested in the municipality in which the former village is located and the municipality may transfer, free of cost, property of a village that is dissolved to a body incorporated to provide community services in the area served by the dissolved village.

(9) Any net liability shall be funded by an area rate levied on the area of the former village.

(10) An order dissolving a village is regulations within the meaning of the *Regulations Act*, 1998, c. 18, s. 448.

In 2015 the MGA was amended to prevent the creation of new villages. Therefore, if the Village was dissolved it could not be re-established in the future.

Since February 2018, the following steps have been taken:

- Municipal Clerk Treasurer, Glenn Horne, and Councillor Neil Corbett met with the last Village Clerk, Raymond Carpenter to discuss dissolution, confirm that the Commission has no outstanding liabilities and confirm that no meeting of electors has been held for two years. An offer to meet with community members or hold a public meeting was extended but not taken up.
- Ninety-days' notice of the intention to dissolve the Commission was provided to Mr. Carpenter and Sylvester Landry, the only known remaining village commissioner.

The ninetieth day was Monday, July 16th. Therefore, the following motion is now in order:

The Committee recommends to Municipal Council that pursuant to section 448(2) of the Municipal Government Act, application be made to the Minister of Municipal Affairs to dissolve the Havre Boucher Village Commission.

NEW BUSINESS

Discussion of the Bylaw Regarding the Control and Regulation of Dogs

Please see the attached email.

Request for a Bus Shelter

Councillor Deveau has a request for a bus shelter in District 5. Are councillors aware of a shelter in another area that can be repurposed? We have had requests for shelters four times in the past two years. Council is invited to discuss a standard approach to dealing with these requests.

Acadian Forest and Farm School Grant

Materials will be provided at the meeting.

Discussion of Municipal Consultation

See review the email and consultation documents from NSFM on Monday, July 9 at 4:07pm. This is an opportunity to Council to discuss the proposed legislative amendments.

REPORTS FROM INTER-MUNICIPAL COARDS, COMMITTEES AND COMMISSIONS

Reports to be provided at the meeting.

COMMUNITY EVENTS

This item provides councillors with an opportunity to briefly bring to the attention of Council events that are taking place in their communities.

STRATEGIC PRIORITIES CHART

October 2014

CORPORATE PRIORITIES (Council/CAO)

NOW

1. **SOLAR ENERGY: Business Case**
2. **SEWER TREATMENT PLANT: Memorandum of Understanding**
3. **ECONOMIC DEVELOPMENT & TOURISM STRATEGY: Terms of Ref.**
4. **FRINGE AREA WATER: Options**
5. **FRINGE AREA MPS: Completion**

TIMELINE

- November
- December
- November
- January
- December

NEXT

- PLANNING FUNCTION: Review
- CAPITAL STRATEGY
- POTENTIAL SHARED SERVICES
- INDUSTRIAL PARK
- RESIDENTIAL ENERGY PROGRAM
- LONG TERM FINANCIAL PLAN

ADVOCACY / PARTNERSHIPS

- *Shared Services Review*
- *Potential Shared Services*

OPERATIONAL STRATEGIES (CAO/Staff)

CHIEF ADMINISTRATIVE OFFICER ()

1. **EDT STRATEGY: Terms of Reference - Nov.**
 2. **REN: Start-up - April**
 3. **SHARED SERVICES: Review**
- Strategic Plan Linkages
 - Policy Review

FINANCE ()

1. **CAPITAL STRATEGY: Inventory - June**
 2. **Water utility Rates: Review - Nov.**
 3. **IT Proposal - Staff - Jan.**
- **LONG TERM FINANCIAL PLAN**
 -

PUBLIC WORKS ()

1. **SEWER TREATMENT PLANT: MOU - Nov.**
 2. **FRINGE AREA WATER: Options - Jan.**
 3. **Water Meter Proposal - Jan.**
- Maintenance System
 -

RECREATION ()

1. **Accessibility Policy -**
 2. **Registration Software**
 3. **Active Transportation Actions**
- -

CORPORATE SERVICES ()

1. **SOLAR ENERGY: Business Case - Nov.**
 2. **Residential -**
 3. **MCCAP: Review -**
- Business Continuity
 - Public Engagement Strategy

PLANNING ()

1. **FRINGE MPS: Completion**
 2. **South West MPS -**
 - 3.
- -

CODES: **BOLD CAPITALS** = NOW Priorities; **CAPITALS** = NEXT Priorities; *Italics* = Advocacy;
 Regular Title Case = Operational Strategies

MUNICIPALITY OF THE COUNTY OF
ANTIGONISH

Committee of the Whole Meeting Minutes

Tuesday, June 19, 2018, 5:30 pm
Council Chambers
Municipal Administration Building
285 Beech Hill Road
Beech Hill, NS B2G 0B4

Present were: Warden Owen McCarron
Deputy Warden Hugh Stewart
Councillor Mary MacLellan
Councillor Donnie MacDonald
Councillor Vaughan Chisholm
Councillor Remi Deveau
Councillor John Dunbar
Councillor Neil Corbett
Councillor Bill MacFarlane
Regrets: Councillor Gary Mattie
Staff Present: Glenn Horne, Clerk-Treasurer
Shirlyn Donovan, Strategic Initiatives Coordinator
Tammy Feltmate, Director of Sustainable Communities
Adam Rogers, Solicitor - Boudrot Rodgers Law Firm

1. **Call to Order – Chairman, Warden Owen McCarron**

The meeting of the Committee of the Whole was called to order by the Chair, Warden McCarron, at 5:34pm.

2. **Approval of Agenda**

Warden McCarron called for any additions or deletions to the agenda.

The following items were added to the agenda:

- West River Sewer
- Cameron Kinney Water

Moved By Councillor MacLellan

Seconded By Councillor Corbett

That the agenda be approved as amended.

Motion : Carried

3. Approval of June 5, 2018 Committee of the Whole Minutes

Warden McCarron called for any errors or omissions in the June 5, 2018 minutes

Moved By Councillor MacDonald

Seconded By Deputy Warden Stewart

That the Committee of the Whole minutes of June 5, 2018 be approved as presented

Motion : Carried

4. Business Arising from the Minutes

Councillor MacDonald said that the selection of the new member to be appointed for the Antigonish Heritage Museum Board will be happening soon.

5. Continuing Business

a. Community AED Locations

Mr. Horne provided an update on the locations throughout the County that currently have AED machines. Nine locations were identified, three of which currently have AED's. Those three would be reimbursed for the AED's that they purchased and they will be invited to the training along with the other six.

Deputy Warden Stewart suggested we also put one at Keppoch. Council came to the consensus to add a tenth one at Keppoch.

6. New Business

a. Strategic Priorities Quarterly Updates

Mr. Horne provided a detailed update on the Strategic Priorities, focusing primarily on the Council's "Now" Priorities.

Councillor Dunbar joined the meeting at 5:45 pm.

b. Tax Reduction Request

Mr. Horne reviewed the tax reduction request to the Committee.

The assessment has been decreased for the coming year but because Mr. Crouse did not appeal the assessment during the appeal period the assessment stays as is.

The Committee came to the consensus that tax reduction will not be granted.

c. **H.O.W. Club of Antigonish Request**

The Committee came to a consensus that they would give \$2000 to the HOW Club and follow up with a letter asking them to apply through our Community Partnership Grants Program.

d. **MCIP Funding Application for CEDI Project**

Tammy Feltmate reviewed the resolution with the Committee.

Through the CEDI partnership workshops and team meetings, a number of priorities have been identified that fall within the Climate innovation and/or support sector. Currently two opportunities exist for staff position funding that could support advancing these priorities/initiatives; these funding opportunities would provide 80% - 100% funding for the position over the two year period.

A management agreement needs to be developed between Paqtnkek Mi'kmaw Nation and the County to clearly identify the objectives of the position, physical location, manager, oversight committee, etc. This agreement, along with being awarded funding, would enable the position to be created. The overarching objectives of this position include supporting the transition of our partnership for two years beyond the CEDI facilitation, and advancing our collective energy agenda.

Tammy Feltmate joined the meeting at 6:15 pm.

Moved By Councillor Dunbar

Seconded By Councillor MacFarlane

The Committee recommend that Municipal Council approve the attached Council Resolution to make application to the Municipalities for Climate Innovation Program in partnership with Paqtnkek Mi'kmaw Nation.

Motion : Carried

7. **Reports from Inter-Municipal Boards, Committees and Commissions**

a. **Antigonish Heritage Museum**

Meeting will be held next week.

b. **Antigonish Arena Commission**

The Antigonish Arena Commission is looking to meet very soon. The important pieces of business will be to issue an RFP for audit service and recruitment of the new board.

c. **Antigonish Crime Prevention**

The AGM was June 17th. They are looking to do a fundraiser during the Special Olympics. This Saturday will be the Bike Rodeo.

d. Eastern District Planning Commission

Councillor MacFarlane and Councillor Corbett provided updates. The Town of Antigonish has officially joined the Commission as of July 3rd and they will be moving their location to the Civic Centre.

e. Eastern Regional Solid Waste Management Committee

Next meeting will be June 28th.

f. Eastern-Strait Regional Enterprise Network

g. Pictou Antigonish Regional Library

Councillor MacLellan gave an update that the AGM was held on June 14th. The new chair has been named; John Blackwell. The Antigonish library far exceeds all of the other libraries.

After the audit it was realized that they would not be able to give an increase in salary for staff. PARL will requesting increases in funding so they can give staff a cost of living increase.

Visits to the Antigonish Library in 2017-2018 was in excess of 183000, 76000 materials were borrow from the library and 8000+ went out through the books by mail.

h. RK MacDonald Nursing Home

Councillor MacLellan provided an update for the RK MacDonald Nursing Home. The AGM will be held on Thursday June 21. They have been able to decrease the deficit without affecting staff or residents.

8. Community Events

Members of Council provided updates on the following community events that will be occurring over the summer:

- The Lighthouse Canteen and the Dockside Cafe in Arisaig is opening on July 1st.
- Clan Chisholm will be hosting a Chicken Salmon Supper on July 3rd in Heatherton
- Daryl MacLean Beach Party St Josephs July 21
- Daryl MacLean Beach Party Mini Trail Community Centre July 20
- August 18th Pomquet Acadien Day Celebrations Chez Deslaurier
- Chez Delauriers will be opening for the summer on July 6th
- Heatherton Fun Days, second Saturday in August
- Paqtnkek PowWow, September 21-23
- Salmon Supper in Havre Boucher July 7th
- ACALA Ducky Race July 15th

- Chamber of Commerce Breakfast June 28 7-9am.

9. **Staff Reports**

Mr. Horne updated the committee on the tax sale process. Mr. Horne gave kudos to Vera Rhynold and our tax office staff for their work on the tax sale. Through the tax sale process, there were 193 -14-day notices which went out in September. From these notices \$173,911 was paid. At the auction itself \$102,000 was collected. Mr Horne gave kudos to Vera Rhynold and the entire finance team for coordinating the sale.

The arrears balance goes into our operating account. The \$102,000 goes into a reserve fund for 20 years.

The monitoring system for the solar panels is now live on screen in the foyer. Anyone can check how much power the solar panels are producing.

The auditors are currently here completing our audit.

Recreation is wrapping up their open houses.

Glenn and Allison met with the group of nine municipalities to discuss the option of a shared IT service.

Meaghan MacNeil from recreation left some biking information regarding road safety for all committee members.

Canada Day preparation is underway; progress on the pavilion is good and the facility should be ready in time for the event.

10. **Additions to the Agenda**

Adam Rodgers joined the meeting at 7:19 pm.

a. **West River Sewer and Cameron Kinney Water**

Councillor MacFarlane hosted Community Meetings to discuss the West River Sewer Extension and the Cameron Kinney Hill Water Extension. There was a great turn out for the meetings. Councillor MacFarlane feels as though the projects should only move forward if there is cost share from the provincial and federal government. West River Sewer is a \$1 Million project and without cost sharing the residents would be responsible for \$200,000. He wants the residents portion to be as low as possible. If we wait on provincial and federal funding the residents portion would go down to 12% as opposed to 20%.

On a go forward basis we intend to send out letters for these projects. Councillor MacFarlane wants a condition on the projects that we would have to secure provincial and federal funding. This may extend the projects timeline but will bring the cost down for residents. Once we get approval from residents we can keep the project viable for up to 5 years.

West River Sewer

There are nine properties identified as needing new pumps. Each pump costs between \$8000-\$10000. Councillor MacFarlane is looking for an 80/20 cost share with the municipality and the residents.

Mr. Horne stated that the approach we have taken is everything that is part of the main to the property line, is in our scope and anything from the property line into the house is the responsibility of the property owner.

There are a few different scenarios that we can run in terms of joining these pumps with the total cost of the West River Sewer project. Staff will run these numbers and report back to Councillor MacFarlane.

Moved By Councillor Dunbar

Seconded By Councillor Chisholm

That the Committee of the Whole Meeting adjourn at 7:20pm.

Motion : Carried

11. In Camera – Acquisition, Sale, Lease, and Security of Municipal Property; Contract Negotiations

Warden McCarron reconvened the Committee of the Whole meeting after the Council meeting finished, calling the meeting to order at 9:06pm.

This subject matter falls within Section 22(2) of the Municipal Government Act as a matter that a committee may discuss in a closed session. It is recommended a motion be made to initiate an in-camera session.

Moved By Councillor MacFarlane

Seconded By Councillor Chisholm

That the Committee of the Whole Meeting be adjourned to an In-Camera Session to discuss the Acquisition, Sale, Lease, and Security of Municipal Property and Contract Negotiations at 9:06 pm.

Motion : Carried

12. Adjournment

Moved By Councillor Corbett

Seconded By Councillor MacLellan

That the Committee of the Whole meeting be adjourned at 9:38 pm.

Motion : Carried

Moved By Deputy Warden Stewart
Seconded By Councillor Deveau

That the In-Camera session be adjourned at 9:38 pm.

Motion : Carried

Warden Owen McCarron

Glenn Horne, Municipal Clerk/Treasurer