

MUNICIPALITY OF THE COUNTY OF
ANTIGONISH

COMMITTEE OF THE WHOLE MEETING MINUTES

A Committee of the Whole Meeting was held Tuesday, May 2nd, 2017 at 5:30pm in the Council Chambers of the Municipal Administrative Centre, 285 Beech Hill Road, Antigonish NS.

Present were: Warden Russell Boucher, Chair
 Deputy Warden Owen McCarron
 Councillor Mary MacLellan
 Councillor Donnie MacDonald
 Councillor Vaughan Chisholm
 Councillor Rémi Deveau
 Councillor John Dunbar
 Councillor Gary Mattie
 Councillor Bill MacFarlane
 Glenn Horne, Municipal Clerk/Treasurer
 Allison Duggan, Director of Finance
 Daryl Myers, Director of Public Works

Regrets: Councillor Hughie Stewart

CALL TO ORDER

The meeting of the Committee of the Whole was called to order by the Chair, Warden Boucher, at 5:28pm.

APPROVAL OF AGENDA

A request was made to add the following to the agenda:

- Streetlight Request, Hope Lane
- Cape Breton West Islanders
- In-Camera: Legal Advice Eligible for Solicitor-Client Privilege (Wright's River Aquifer)

Moved by Councillor Deveau and seconded by Councillor MacLellan that the agenda be approved as amended. Motion carried.

APPROVAL OF MINUTES

Moved by Councillor MacLellan and seconded by Councillor Deveau that the Committee of the Whole minutes of April 18th, 2017 be approved as presented. Motion carried.

BUSINESS ARISING FROM THE MINUTES

Mr. Horne notified the Committee that all PCAP applications made by the Municipality were unsuccessful. Members of the Committee enquired for further details on what applications from elsewhere in the province were successful, and why.

Mr. Horne also provided the Committee with an update regarding the LeBlanc Dangerous and Unsightly file, noting that the 30-day notice to remedy was served on April 20th, 2017.

IN-CAMERA: PERSONNEL MATTERS (FINANCIAL ANALYST POSITION; MATERNITY LEAVE) AND LEGAL ADVICE ELIGIBLE FOR SOLICITOR-CLIENT PRIVILEGE (WRIGHT'S RIVER AQUIFER)

These subject matters fall within Section 22(2) of the Municipal Government Act as matters that a committee may discuss in a closed session. It is recommended a motion be made to initiate an in-camera session.

Moved by Councillor MacDonald and seconded by Deputy Warden McCarron that the Committee of the Whole Meeting be adjourned to an In-Camera Session to discuss Personnel Matters and Legal Advice Eligible for Solicitor-Client Privilege. Motion carried.

Moved by Deputy Warden McCarron and seconded by Councillor Deveau that the Committee recommends that Municipal Council approve the job description for the Financial Analyst position, and that Municipal Council publically post an employment opportunity with the Municipality to fill this position. Motion carried.

Moved by Councillor MacDonald and seconded by Councillor Dunbar that the Committee recommends that Municipal Council publically post an employment opportunity with the Municipality to fill the Receptionist position for a one-year maternity leave. Motion carried.

Moved by Councillor Deveau and seconded by Deputy Warden McCarron that the In-Camera session be adjourned. Motion carried.

INACTIVE ACCOUNTS

Mrs. Allison Duggan, Director of Finance, provided members of the Committee with a brief overview of the request to write-off a number of accounts deemed uncollectable for reasons outlined in the agenda memo.

Moved by Councillor MacFarlane and seconded by Deputy Warden McCarron that the Committee recommends that Municipal Council write-off the following accounts on the roll:

Roll #	Balance
01687433	\$142.14
02752034	\$86.80
07201710	\$543.71
07201869	\$79.04
07202881	\$1,223.81
07204140	\$437.47
09006648	\$652.62
10107873	\$871.78
10343224	\$184.95
2683733	\$1,290.96
TOTAL	\$5,513.28

Motion carried.

BEECH HILL SOLID WASTE RESOURCE MANAGEMENT – C&D UPDATE

Mr. Horne reviewed the memo provided by Public Works staff regarding the request to construct a C&D cell at the Beech Hill Solid Waste Resource Facility. Discussion took place regarding possible alternatives, including shipping the materials to another municipal unit, or exploring a methane plant option. Mr. Daryl Myers, Director of Public Works, provided an overview of the discussions with the Nova Scotia Department of Environment, staffing requirements, and the nature of the C&D materials being received. Consensus from the Committee was received to develop the proposed C&D cell. Staff was congratulated for keeping the site so neat and tidy.

FINAL CONSIDERATION AND APPROVAL OF 2017/2018 CAPITAL PROJECTS

Mr. Horne introduced the list and provided an update on project being pursued under the Local Improvements Bylaw. Discussion took place regarding the possibility of delaying Sylvan Valley Sewer and Somers Road Water projects until next year to get better tender price and solicit other government funding.

Mr. Horne mentioned Council's ability to move forward with Somers Road water without 2/3rds approval; consensus to move with all but Sylvan Valley Sewer Line. Staff was directed to draft tenders and seek Nova Scotia Utility Board approval. A request was made to keep the North Grant sewer on the list of capital projects; based on the exercise this is what the residents want. Consensus was provided for staff to prepare the 2017/18 operating and capital budget with these capital projects included.

BULKY WASTE TENDER

Mr. Horne reviewed a memo received from Public Works, which noted that a Tender was called for the collection of bulky waste material throughout the County during the weeks of May 22nd and May 29th. The Tender was advertised in The Casket, The Reporter, the Nova Scotia Government Procurement Website, and the County Website. The Tender closed on May 2nd at 12:00 noon.

One Tender was received from Eastern Sanitation Limited in the amount of \$47,217.44 HST included. All of the necessary documents and bank draft accompanied the bid proposal. Staff is recommending the acceptance of the bid submitted by Eastern Sanitation Limited, in the amount of \$47,217.44 HST included, for the collection of the bulky waste material throughout the County during the weeks of May 22nd and May 29th, 2017.

Discussion took place regarding the change in pricing over previous bulky waste collections, and staff was directed to look into other options for future bulky waste collection efforts.

Moved by Councillor Deveau and seconded by Councillor MacFarlane that the Committee recommend that Municipal Council accept the bid submitted by Eastern Sanitation Limited, in the amount of \$47,217.44 HST included, for the collection of the bulky waste material throughout the County during the weeks of May 22nd and May 29th, 2017. Motion carried.

FURTHER CONSIDERATION OF UNDERTAKING A CORPORATE PLAN

Members of the Committee expressed concern regarding the development of a Corporate Plan for the Municipality, citing the mechanical nature of the document relative the size of the Municipality as opposed to other organizations, where such a document can work and provide value.

Committee members felt that such a plan would create too tight of a box that might not reflect community priorities. A question was asked about how a Corporate Plan might impact the kind of exercise that was done earlier at this meeting regarding capital projects, and what other Municipalities are doing. Consensus from the Committee was to look at options for a facilitated exercise, with staff, instead of undertaking a Corporate Plan.

STAFF REPORTS

Mr. Horne reviewed the information provided in the staff reports, making note of upcoming events including the Active Transportation Workshop, A Piece of Antigonish art event, and the Accessibility Challenge scheduled for May 26th. He also provided an update on the proposed timing for the budget, noting that staff are preparing for deliberations to begin and expect that grant consideration will be ready for consideration soon.

Mr. Horne also noted that there was a three-page write up in Municipal Voice about the CEDI project, and two delegates from Paqtnkek will be attending the UNSM Spring Workshop happening May 10-12 as the Municipality's guests. Chief Prosper will also bring a welcome to attendees at the opening of this event.

STREETLIGHT REQUEST – RIVERSIDE DRIVE

Councillor MacDonald brought forward a request to install a streetlight on the newly named Hope Lane, as there are not any streetlights on this stretch of roadway.

Moved by Councillor MacDonald and seconded by Councillor MacLellan the Committee recommends that Municipal Council approves a streetlight being installed on Hope Lane. Motion carried.

CAPE BRETON WEST ISLANDERS

Councillor Deveau made the suggestion that Antigonish-area members of the Cape Breton West Islanders be invited to a future Council meeting, in order to be congratulated by Council for the team's success at the Telus Cup in Prince George, British Columbia.

ADJOURNMENT

Moved by Deputy Warden McCarron and seconded by Councillor Chisholm that the Committee of the Whole meeting be adjourned at 8:00pm. Motion carried.



Warden Russell Boucher



Glenn Horne, Municipal Clerk/Treasurer