

MUNICIPALITY OF THE COUNTY OF
ANTIGONISH

ASSET MANAGEMENT AGENDA

Tuesday, October 29, 2019, 5:30 pm

Council Chambers

Municipal Administration Building

285 Beech Hill Road

Beech Hill, NS B2G 0B4

1. Call to Order – Chairman, Councillor Bill MacFarlane
2. Approval of Agenda
3. Approval of October 1, 2019 Asset Management Minutes
4. Business Arising from the Minutes
5. Presentations
 - a. DTIR Team - Semi-Annual Update and Check-in
6. Continuing Business
 - a. Capital Investment Plan Update
 - b. Award of Tender - North Grant Watermain Extension
7. New Business
 - a. UARB Response to Request for transfer of assets from the Town of Antigonish to Fringe Area Water Utility
8. Additions to the Agenda
9. In Camera Items

This subject matter falls within Section 22(2) of the Municipal Government Act as that which a committee may discuss in a closed session. It is recommended that a motion be made to initiate an in-camera session. Materials will follow.

10. Adjournment

MUNICIPALITY OF THE COUNTY OF
ANTIGONISH

Asset Management Meeting Minutes

Tuesday, October 1, 2019, 7:30 pm
Council Chambers
Municipal Administration Building
285 Beech Hill Road
Beech Hill, NS B2G 0B4

Present were: Warden Owen McCarron
Deputy Warden Hugh Stewart
Councillor Donnie MacDonald
Councillor Vaughan Chisholm
Councillor Remi Deveau
Councillor John Dunbar
Councillor Gary Mattie
Councillor Neil Corbett
Councillor Bill MacFarlane

Regrets: Councillor Mary MacLellan

Staff Present: Glenn Horne, Clerk-Treasurer
Shirlyn Donovan, Strategic Initiatives
Coordinator
Allison Duggan, Director of Finance
Daryl Myers, Director of Public Works

1. Call to Order – Chairman, Councillor Bill MacFarlane

The meeting of the Asset Management Committee was called to order by the Chair, Councillor MacFarlane, at 6:57pm

2. Approval of Agenda

Councillor MacFarlane called for any additions or deletions to the agenda.

Moved By Councillor MacDonald

Seconded By Councillor Corbett

That the agenda be approved as presented.

Motion Carried

3. Approval of September 3, 2019 Asset Management Minutes

Councillor MacFarlane called for any errors or omissions to the minutes of the previous meeting.

Moved By Councillor Deveau

Seconded By Councillor Corbett

That the Asset Management minutes of September 3, 2019 be approved as presented

Motion Carried

4. Business Arising from the Minutes

There was no business arising from the minutes.

5. Continuing Business

a. Consideration of J-Class Roads Cost Sharing Applications

Mr. Horne reviewed the request for identifying J-Class roads for work:

- Somers Road – chipseal
- Gilfoy Road
- Willowdale Lane
- Grandview Drive

Mr. Horne noted that roads identified for upgrades to paving are eligible for Local Improvements; residents can be polled once confirmation is received regarding acceptance to the program.

Moved By Councillor Chisholm

Seconded By Councillor Corbett

The Committee recommends that Municipal Council submit an application to the Province requesting consideration of the following for the 2020/2021 J-Class Road cost sharing program:

- Somers Road
- Gilfoy Road
- Grandview Drive
- Willowdale Lane

Motion Carried

b. PCAP Funding Update - Pomquest Sewer Pump Upgrade

Mr. Horne presented a letter from the province stating that they are unable to provide funding for the Pomquest Sewer Pump upgrade project at this time.

c. Review of Capital List

Mr. Horne introduced the capital list and suggested that we use an initial filter of a petition to gauge interested of current residents and business in each area and make sure they are live and relevant.

Councillor MacFarlane suggested an official letter from the Municipality be sent to residents rather than a petition to see if there is a desire or need for the project in their area. Going forward any capital request should be accompanied by a petition. Mr. Horne reviewed the Capital list, some projects were removed from the list. Discussion followed. A new list will be distributed to the committee.

6. **New Business**

a. **Public Ownership of Smith's Way, Mount Cameron**

Staff would like confirmation that the lights work before taking the road over. The Committee recommended to confirm that the lights work before making a motion.

7. **Additions to the Agenda**

There were no additions to the agenda.

9. **Adjournment**

Moved By Councillor Deveau

That the Committee of the Whole meeting be adjourned at 8:02pm

Motion Carried

Councillor Bill MacFarlane

Glenn Horne, Municipal Clerk/Treasurer



Nova Scotia Utility and Review Board

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October 2, 2019

Glenn.horne@antigonishcounty.ns.ca

Glenn Horne
Municipal Clerk Treasurer
Municipality of the County of Antigonish
(Fringe Area Water Utility)
285 Beech Hill Road RR 6
Antigonish, NS B2G 0B4

Dear Mr. Horne:

M09354 – Municipality of the County of Antigonish – Fringe Area Water Utility – Transfer of a section of waterline from the Town of Antigonish’s Water Utility (W-FRI-E-19)

The Nova Scotia Utility and Review Board (Board) has reviewed the request of the Municipality of the County of Antigonish (Municipality), on behalf of the Fringe Area Water Utility (Utility), for the transfer of a section of a waterline from the Town of Antigonish’s water utility in Clydesdale.

In its application, the Utility advised that this portion of the waterline will be used to extend service into North Grant. The Board approved this extension on July 23, 2019. The application also included a letter from the Town to the Municipality confirming the intention to transfer the waterline and included a reference to a motion by the Town confirming the transfer for this portion of the waterline to the Municipality.

Board staff issued information requests (IRs) on August 18, 2019. Upon a request from the Utility, the Board granted an extension to file responses to September 18, 2019. The Utility’s responses were received on September 13, 2019.

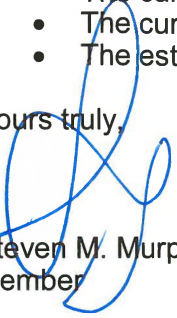
In Response to Board IRs, the Utility noted that the waterline being transferred only services two customers, and the approved extension will allow 12 additional customers to connect to the Utility’s system. The IR responses also confirmed that this portion of the waterline is in the Utility’s existing service boundary. It was further noted that the two existing customers on this line will become customers of the Municipality’s utility, though will maintain their current rates until the Utility’s next rate adjustment.

The Board notes that although there will be no immediate impact to the two customers from a rate perspective, the rates in the Municipality are higher than those charged by the Town’s Utility. After the Utility’s next rate case, these customers will be subject to the new rates. As such, there could be some rate shock to these two customers, depending on the size of any approved changes to current rates and charges.

This will confirm that the Board approves the transfer of the section of waterline from the Town to the Utility, as noted in the application and IR responses. Although the Board approves the transfer at this time, the Utility is to inform the two affected customers of the following:

- They will become customers of the Utility;
- The current rates of the Town's utility, and that they will be maintained in the interim;
- The current rates of the Utility, indicating that new rates may be based on these; and
- The estimated timing of the next rate application.

Yours truly,



Steven M. Murphy MBA, P.Eng.
Member

Cc: Jeffrey A. Lawrence, CAO
Town of Antigonish