

MUNICIPALITY OF THE COUNTY OF
ANTIGONISH

ASSET MANAGEMENT AGENDA

Tuesday, October 1, 2019, 7:30 pm

Council Chambers

Municipal Administration Building

285 Beech Hill Road

Beech Hill, NS B2G 0B4

1. Call to Order – Chairman, Councillor Bill MacFarlane
2. Approval of Agenda
3. Approval of September 3, 2019 Asset Management Minutes
4. Business Arising from the Minutes
5. Continuing Business
 - a. Consideration of J-Class Roads Cost Sharing Applications
 - b. PCAP Funding Update - Pomquest Sewer Pump Upgrade
 - c. Review of Capital List
6. New Business
 - a. Public Ownership of Smith's Way, Mount Cameron
7. Additions to the Agenda
8. In Camera Items

This subject matter falls within Section 22(2) of the Municipal Government Act as that which a committee may discuss in a closed session. It is recommended that a motion be made to initiate an in-camera session. Materials will follow.

9. Adjournment

STRATEGIC PRIORITIES CHART (amended Feb. 2019)

COUNCIL PRIORITIES	
<p><u>NOW</u></p> <ol style="list-style-type: none"> CELLULAR & BROADBAND CONNECTIVITY: Business Case, Funding & Advocacy WATER INFRASTRUCTURE: Assessment, Plan & Implementation RENEWABLE ENERGY: Explore Partners & Develop Options PAQTNKEK PARTNERSHIP: Transition Plan & Milestones TOURISM: Plan Development 	
<p><u>NEXT</u></p> <ul style="list-style-type: none"> ACCESSIBILITY: Improvements & Engagement INFRASTRUCTURE FUNDING: Plan & Implementation WATER & SEWER: Assessment & Plan ACTIVE TRANSPORTATION PLAN: Implementation MUNICIPAL AWARENESS: Plan & Implementation RECREATION PLAN: Implementation BUSINESS PARK: Determine need for new / LSR Options. 	<p><u>ADVOCACY/PARTNERSHIPS</u></p> <p><i>Connectivity Funding (Prov & Feds)</i> <i>Physician Recruitment & Retention (Prov)</i> <i>Long-Term Care Facility Funding (Prov)</i> <i>Aging In Place Program (Prov)</i></p>
ADMINISTRATION	FINANCE
<ol style="list-style-type: none"> CELLULAR & BROADBAND CONNECTIVITY: May 2019 TOURISM: Plan – December 2019 INFRASTRUCTURE FUNDING: Plan & Implementation - Ongoing <ul style="list-style-type: none"> BUSINESS PARK: Determine need for new / LSR Options – June 2019 Asset Management System: Complete Phase 1 & 2 – June 2019 	<ol style="list-style-type: none"> INFRASTRUCTURE FUNDING: Plan & Implementation - Ongoing Water Meter System: Integration – Mar 2019 Water Utility Rates: Review – Oct <ul style="list-style-type: none"> Information Technology Strategy: Oct 2019 Receivables and Payables: Ongoing
PUBLIC WORKS	RECREATION
<ol style="list-style-type: none"> WATER INFRASTRUCTURE Assessment, plan and Implementation. SEWER SYSTEMS: Assessment - October. WATER SYSTEM: Fringe Water Upgrades - 2020 <ul style="list-style-type: none"> Day-to-day operations 	<ol style="list-style-type: none"> ACTIVE TRANSPORTATION PLAN: Trunk 104 Concept Design – Mar 2020 RECREATION PLAN: Community Hubs Concept Design – Nov 2019. RECREATION PLAN: <ul style="list-style-type: none"> Summer, After School & Learn to Swim Programing: Ongoing
SUSTAINABILITY	PLANNING
<ol style="list-style-type: none"> RENEWABLE ENERGY: Options Development – Jan 2020 PAQTNKEK PARTNERSHIP: Transition Plan from CEDI & Key Milestones for 2020 – Sept 2019. ACCESSIBILITY: Improvements and Engagement – Feb 2020 <ul style="list-style-type: none"> MUNICIPAL AWARENESS: Plan & Implementation – Nov 2019 	<ol style="list-style-type: none"> Eastern Antigonish Plan Review – Sept. Bill 58 Amendments to the MGA assessment and response – Summer 2019 Development Applications – Ongoing Building and Fire Inspection – Ongoing <ul style="list-style-type: none"> Certification of Assistant Building Inspector

MUNICIPALITY OF THE COUNTY OF
ANTIGONISH

Asset Management Meeting Minutes

Tuesday, September 3, 2019, 5:30 pm
Council Chambers
Municipal Administration Building
285 Beech Hill Road
Beech Hill, NS B2G 0B4

Present were: Warden Owen McCarron
Deputy Warden Hugh Stewart
Councillor Donnie MacDonald
Councillor Vaughan Chisholm
Councillor Remi Deveau
Councillor John Dunbar
Councillor Gary Mattie
Councillor Neil Corbett
Councillor Bill MacFarlane

Regrets: Councillor Mary MacLellan

Staff Present: Glenn Horne, Clerk-Treasurer
Shirlyn Donovan, Strategic Initiatives
Coordinator
Allison Duggan, Director of Finance

1. **Call to Order – Chairman, Councillor Bill MacFarlane**

The meeting of the Asset Management Committee was called to order by the Chair, Councillor MacFarlane, at 5:29pm

2. **Approval of Agenda**

Councillor MacFarlane called for any additions or deletions to the agenda.

Further Discussion Regarding Sewer Treatment Plant Capacity was removed from the agenda.

Moved By Councillor MacDonald

Seconded By Councillor Corbett

That the agenda be approved as amended.

Motion Carried

3. **Approval of August 6, 2019 Asset Management Minutes**

Councillor MacFarlane called for any errors or omissions to the minutes of the previous meeting.

Moved By Councillor Deveau

Seconded By Councillor Chisholm

That the Asset Management minutes of August 6, 2019 be approved as presented.

Motion Carried

4. Business Arising from the Minutes

Councillor MacDonald requested an update on the North Grant Waterline Extension. Mr. Horne provided the update, there are a few moving parts, but the tender should be released by the end of the week.

5. Continuing Business

There was no continuing business.

6. New Business

a. Capital Investment Plan

Ms. Duggan reviewed the 5-year Capital Investment plan and went over infrastructure projects year by year. In year 3 Councillor Corbett noted that the Frankville Sewer Extension is still a much-needed asset for that community. There is currently a study ongoing by Strait Engineering on all Sewer Treatment Facilities and should be wrapping up this fall.

Councillor MacFarlane asked a few questions on when projects might get added to the list. Mr. Horne said in the coming weeks, the asset management committee will decide on 6-8 projects to work on over the next few years.

Councillor Mattie asked if a survey was done on the Tracadie Sewer Treatment Plant.

b. Request for a Waterline Extension on Beech Hill Road

Councillor MacFarlane has been asked about a 1km waterline extension on Beech Hill Road. Committee came to the consensus to add it to the Capital Improvement list.

c. Crosswalk Safety on Lochaber Road

Councillor MacFarlane expressed concerns about the crosswalk on Highway 7 at the end of Keating and Pondarosa. He asked about the possibility of piloting the flags. Mr. Horne said he can bring it up with DOT.

Councillor Corbett also expressed concerns about the speed limit being 80km/hr on most roads. He says it is very dangerous as communities are growing. Mr. Horne suggested moving the speed reader out to District 9.

d. Streetlight Requests

The following streetlight requests were made by members of the Committee:

- Councillor MacFarlane requested a streetlight on Lower West River Road.
- Deputy Warden Stewart requested a streetlight to be installed on Pinevale Road at a location where a curve in the road.

- Councillor Mattie requested a streetlight in Mattie Settlement where two roads cross together and there are stop signs on each side.

Moved By Deputy Warden Stewart
Seconded By Councillor Deveau

The Committee recommends that Municipal Council approve the installation of streetlights at:

- Lower West River Road;
- Pinevale Road; and,
- Mattie Settlement.

Motion Carried

7. Additions to the Agenda

There were no additions to the agenda.

8. In Camera Items

This subject matter falls within Section 22(2) of the Municipal Government Act as a matter that a committee may discuss in a closed session. It is recommended a motion be made to initiate an in-camera session.

Moved By Councillor Mattie
Seconded By Warden McCarron

That the Committee of the Whole Meeting be adjourned to an In-Camera Session to discuss the Acquisition, Sale, Lease, and Security of Municipal Property and Contract Negotiations at 6:15pm.

Motion Carried

Moved By Warden McCarron
Seconded By Councillor Dunbar

The Committee recommends that Municipal Council set the minimum price for property ID 10071058 at \$1500 plus fees and taxes.

Motion Carried

Moved By Councillor MacDonald
Seconded By Deputy Warden Stewart

That the in-camera session be adjourned at 6:23pm.

Motion Carried

9. **Adjournment**

Moved By Councillor Deveau

That the Committee of the Whole meeting be adjourned at 6:23

Motion Carried

Councillor Bill MacFarlane

Glenn Horne, Municipal Clerk/Treasurer

AUTH OS		NAME	CLASS	SURF	LENGTH	FROM	TO
ANTIGONISH							
451	67	Landing	J	PA	0.20	Route 337	End of Pavement
453	68	Beech Hill	J	PA	0.37	Trunk 4	TCH 104
454	67	Somers	J	CP	0.67	TCH-104 at Post Road	End of Pavement
454	67	Somers	J	CR	1.64	End of Pavement	End of Listing
456	68	Church Street Extension	J	PA	0.48	TCH - 104	Cunningham Road
456	68	Church Street Extension	J	GR	0.78	Cunningham Road	Oostvogels
541	68	Cunningham	J	GR	0.48	Church Street Extension	end of listing
544	67	Old South River	J	PA	0.52	Trunk 4 at MacAmis Bridge	Trunk 4
548	67	Sylvan Valley	J	PA	0.50	Route 245	Vromans
560	68	Willowdale Lane	J	GR	0.34	TCH 104 at West River Bridge	MacKenzies
563	67	John D. MacDonald	J	GR	0.73	Trunk 4 at Greenwold	John D. MacDonalds
566	67	D. MacIsaac	J	PA	0.23	TCH 104 at Post Road	End of Pavement
566	67	D. MacIsaac	J	GR	0.32	End of Pavement	Brierly Brook
569	67	Gilfoy	J	GR	0.53	Williams Point Road	End of listing extension
570	67	Arbor Drive Extension	J	PA		Antigonish Town Line	End of Listing
571	67	Highland Drive Extension	J	PA	0.17	Antigonish Town Line	Townsend Street
575	68	West River Cross	J	GR	0.39	West River Road	Lower West River Road
578	68	Whisper Avenue	J	GR	0.38	West River Cross Road	Wild Horse Drive
581	67	Murphy	J	GR	0.28	Pleasant Valley Road	End of listing
582	68	Wild Horse Drive	J	GR	0.26	West River Cross Road	Whisper Ave
583	68	Chisholm Drive	J	CR	0.15	Trunk 7	Heritage Drive
584	68	Ponderosa Drive	J	CR	0.32	Chisholm Drive	Heritage Drive
586	69	Cape Jack Wharf	J	CP	1.01	Cape Jack Road	The Wharf
587	67	Maken	J	GR	0.71	Route 337	End of Listing
588	67	Grandview Drive	J	PA	0.36	Trunk 4 at Greenwold	end of listing
589	67	Mountain View Drive	J	GR	0.57	Pleasant Valley Road	end of listing
590	67	Trotters Lane	J	CR		Arbor Drive Extension	end of listing at Sony's
591	68	Tamara Drive	J	PA	0.41	Trunk 7 at Lochaber Road	end of listing
592	68	Heritage Drive	J	CR	0.38	Chisholm Drive	Ponderosa Drive
593	67	Mount Cameron Circle	J	GR	0.11	Route 337 at Bethany Hill	Ant. Town Line
593	67	Mount Cameron Circle	J	GR	0.04	Ant Town Line	end of Listing
594	69	Angus MacQuarrie Drive	J	PA	0.50	TCH 104 at Lower South River	end of listing
597	67	Brierden Court	J	GR	0.19	Brierly Brook Road	end of Listing
606	68	Addington Lane	J	GR	0.55	West River Road	Stora Depot
610	67	Old Route 245	J	PA		Route 245 at Sylvan Valley	Old Bridge Site
610	67	Old Route 245	J	PA	0.18	Old Bridge Site	Clydesdale Road
643	67	Sylvan Valley Lane	J	PA	0.23	Sylvan Valley Road near 245	Sylvan Valley Road
651	67	Trinity Lane	J	GR	0.30	Trunk 4 at Greenwold south	End of listing
652	67	Townsend Street	J	PA	0.10	Highland Drive Extension	Pottery Lane
652	67	Townsend Street	J	GR	0.06	End of pavement	Pottery Lane
653	67	Pottery Lane	J	GR	0.60	Townsend Street	End of listing at Lynch's
			TOTAL		16.04		



Department of Municipal Affairs and Housing
Grants, Programs and Operations

Aileen Waller-Hebb, P.Eng.
Director, Grants and Programs

Bus: (902) 424-7414
Fax: (902) 424-0821
E-mail: Aileen.Waller-Hebb@novascotia.ca

14th Floor N, Maritime Centre
1505 Barrington St.
PO Box 216
Halifax, NS B3J 2M4

September 18, 2019

Mr. Glenn Horne
Clerk Treasurer
Municipality of the County of Antigonish
285 Beech Hill Road, RR #6
Antigonish, NS B2G 0B4

Dear Mr. Horne: 

RE: PCAP – Pomquet Sewer Pump Upgrade

Thank you for your application under the Provincial Capital Assistance Program (PCAP) for funding for the Pomquet Sewer Pump Upgrade project.

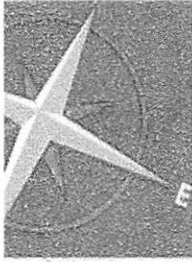
As requests for funding are significantly greater than the Provincial Capital Assistance Program budget, regrettably we are unable to provide support for the Municipality's Pomquet Sewer Pump Upgrade project at this time.

Should you have any questions, please contact Aileen Waller-Hebb at 902- 424-7414 or by email at Aileen.Waller-Hebb@novascotia.ca.

Sincerely,



Aileen Waller-Hebb, P.Eng.
Director of Grants and Programs



Eastern District Planning Commission

606 Reeves St., Unit 3
Port Hawkesbury NS B9A 2R7
t: 902-625-5361 / 1-888-625-5361
f: 902-625-1559

Wanda Ryan
Development Officer
t: 902-625 - 5365
e: wryan@edpc.ca

September 9, 2019

Mr. Glenn Horne
Municipal Clerk/Treasurer
285 Beech Hill Rd.
Antigonish, NS
B2G 0B4

SENT VIA E-MAIL

Dear Mr. Horne:

Re: File No.: AT-S2018-010 Lot PPR-4
Plan of Subdivision for Proposed Public Road, "Smith's Way" Mount Cameron

Please be advised that the reference application was approved May 27, 2019 and recorded at the Land Registration Office in Amherst on May 31, 2019 as Plan Number 114538797.

As required within the Antigonish County Subdivision By-Law a Maintenance Bond was posted in the form of an Irrevocable Standby Letter of Credit No.: OSB56430MTL issued through the Bank of Nova Scotia dated May 23, 2019. In doing so the client has met all obligations of the Municipalities requirements through the Antigonish County Subdivision By-Law and it is my opinion that, should they wish, the Municipality may go forward and accept the proposed Public Road.

Should you require any further information please do not hesitate to contact me.

Regards


Wanda Ryan
Development Officer