

MUNICIPALITY OF THE COUNTY OF
ANTIGONISH

Asset Management Committee
Tuesday, November 14th, 2017 @ 5:30pm
Municipal Administration Centre

- 1) Call to Order
- 2) Approval of Agenda
- 3) Approval of October 17, 2017 Asset Management Committee Minutes
- 4) Business Arising from the Minutes
 - a. Circulation of Municipally-owned property
- 5) North Grant Waterline
- 6) Update on Asset Management Planning
- 7) Adjournment

TO: COMMITTEE MEMBERS
FROM: STAFF
SUBJECT: *ASSET MANAGEMENT COMMITTEE MEMO*
DATE: NOVEMBER 14TH, 2017

NORTH GRANT WATERLINE (*For Decision*)

Discussion regarding the information gathered since the last meeting regarding the options and scenarios for the proposal for a waterline to North Grant. Further information will be provided at the meeting.

UPDATE ON ASSET MANAGEMENT PLANNING (*For Information*)

Mr. Horne will provide an update on efforts to date regarding Asset Management Planning.

ASSET MANAGEMENT COMMITTEE MEETING MINUTES

An Asset Management Committee Meeting was held Tuesday, October 17th, 2017 at 5:30pm in the Council Chambers of the Municipal Administrative Centre, 285 Beech Hill Road, Antigonish NS.

Present were: Councillor Bill MacFarlane, Chair
 Warden Owen McCarron
 Deputy Warden Hughie Stewart
 Councillor Mary MacLellan
 Councillor Donnie MacDonald
 Councillor Vaughan Chisholm
 Councillor Rémi Deveau
 Councillor John Dunbar
 Councillor Gary Mattie

 Glenn Horne, Municipal Clerk/Treasurer
 Beth Schumacher, Deputy Municipal Clerk
 Allison Duggan, Director of Finance
 Daryl Myers, Director of Public Works
 Marlene Melanson, Director of Recreation

Regrets: None

CALL TO ORDER

The meeting of the Asset Management Committee was called to order by the Chair, Councillor MacFarlane, at 5:34pm.

APPROVAL OF AGENDA

Moved by Councillor MacDonald and seconded by Councillor Deveau that the agenda be approved. Motion carried.

APPROVAL OF MINUTES

Moved by Councillor MacLellan and seconded by Councillor MacDonald that the October 3, 2017 Asset Management Committee minutes be approved. Motion carried.

BUSINESS ARISING FROM MINUTES

There was no business arising from the minutes

CANADA 150 LEGACY PROJECT

Ms. Melanson provided the committee with an update regarding the progress to date with the design work being done for the Canada 150 Legacy pavilion at the Junior School. Construction on the structure is anticipated to begin in late November. A portable flooring system was incorporated into the design, allowing for appropriate flooring for performances to be placed over the permanent flooring when required, minimizing weathering and wear. Councillors requested clarification on accessibility measures

being incorporated into the structure, and measures being taken to avoid pigeon problems like what are occurring at the gazebo at the adjacent Elementary School.

REVIEW OF MUNICIPAL WATER & SEWER SYSTEMS

Mr. Myers provided the committee with a general overview of the existing water and sewer system layouts, and identified areas that have been identified for “looping” opportunities. Discussion followed regarding the studying that EXP is now doing. Mr. Myers identified that the study will be looking at storage, looping, and fire protection and the final report will include an overview and list of next steps, as well as modelling.

UPDATE ON SEWER TREATMENT PLANT ASSESSMENTS

Mr. Myers noted that no new updates were available at this time, but that further information was expected in the upcoming week. The Pomquet system review was done, and more updates about this review will be provided at a future meeting. Four other treatment systems are queued up for review, and these reviews will include looking at UV treatment vs. chlorination, and flow monitoring equipment. SNC is doing these assessments.

FURTHER CONSIDERATION OF A WATERLINE IN NORTH GRANT

Ms. Duggan and Mr. Horne reviewed the three options based on two scenarios that could be a possibility for determining the distribution of the local improvement charges amongst property owners along the proposed extension of a water line to North Grant. Discussion followed regarding the pros and cons of each option and scenario. Consensus from the group was provided for Councillor MacDonald to follow-up with a property owner holding multiple parcels of land in the area, who only has one of these parcels developed and assigned a civic number, and report to the committee at the next meeting.

DTIR COST SHARE AGREEMENT FOR SUBDIVISION STREETS

Mr. Horne reviewed the letter from DTIR requesting a prioritized list of J-Class streets for consideration in the program, and the group reviewed the list of J-Class streets supplied in the agenda package.

Moved by Councillor Chisholm and seconded by Deputy Warden Stewart that the Asset Management Committee recommends that Municipal Council submit the following list of J-Class roads to the Department of Transportation and Infrastructure Renewal as priority roads for the 2018-2019 Cost Share program: West River Cross, Somers Road, Cape Jack Wharf, and Old South River. Motion Carried.

ADJOURNMENT

Moved by Councillor Deveau and seconded by Councillor MacLellan that the Asset Management Committee meeting be adjourned at 6:32 pm. Motion carried.

Councillor Bill MacFarlane, Chair

Glenn Horne, Municipal Clerk/Treasurer