

**MUNICIPALITY OF THE COUNTY OF
ANTIGONISH**

Council Expense Report

Name: Bill Macfarlane (BIL210) **Month/Vear** May-19

District: 10

OFFICE USE ONLY
Paid by Municipality

Date	Details of Expense	TRV (km)	TRAVEL(\$)	MEAL(\$ On "	PROFESSIONAL DEVELOPMENT(\$)	OTHER(\$) OTH	Amount(\$)	AMOUNT
May 30 - June 2	FCM Conference Registration							\$ 1,102.61
29-May-19	Travel on way to Quebec (FCM)	555	\$ 254.47	\$ 36.00			\$ 290.47	
29-May-19	Canada Best Value Inn & Suites		\$ 79.35				\$ 79.35	
30-May-19	Travel from Woodstock to Quebec	490	\$ 224.67	\$ 56.00			\$ 280.67	
01-Jun-19	Hotel PUR (Quebec)		\$ -				\$ -	\$ 781.83
02-Jun-19	Return from FCM	1045	\$ 479.13	\$ 35.00			\$ 514.13	
	Internet					\$ 22.50	\$ 22.50	
	Cell Phone Stipend					\$ 40.00	\$ 40.00	
TOTAL		2090	\$ 1,037.62	\$ 127.00	\$ -	\$ 62.50	\$ 1,227.12	\$ 1,884.44

TYPES OF EXPENSE:	
Expense Codes	
TRV-	Travel -Mileage, Parking, Hotel, Taxi
ML-	Meal Expenses
PD -	Professional Development (training/conference)
OTH -	Other - le-Phone, Internet
Mileage Rate - \$0.458S/KM	

Per Diem Rates	
Meal	Rate per Day
Incidental	\$ 10.00
Breakfast	\$ 15.00
Lunch	\$ 20.00
Dinner	\$ 36.00
Total per day	\$ 81.00

I certify that the amounts claimed in this request are accurate, in accordance with the municipal policy, and were incurred while conducting municipal business.

District 10 Signature: 

Date: _____

Approved by: 
(Municipal Clerk/Deputy Clerk/Director)

Office Use Only	
TRV - GL# - 10-210-2110-202131	\$ 1,037.62
ML- GL# - 10-210-2110-202131	\$ 127.00
PD - GL# - 10-210-2110-202131	\$ -
OTH - GL# - 10-210-2110-202131	\$ 62.50
TOTAL	\$ 1,227.12