MUNICIPALITY OF THE COUNTY OF
# ANTIGONISH

## Council Expense Report

**Name:** Mary MacLellan (MAR120)

**District:** 1

| Date | Expense Code | Details of Expense | Km Travelled | TRAVEL($) | MEAL ($) | PROFESSIONAL DEVELOPMENT ($) | OTHER ($) | Amount ($) | OFFICE USE ONLY Paid by Municipality: Credit Card | Invoice # |
|---|---|---|---|---|---|---|---|---|---|---|
| 02-Apr-19 | TRV | CoW - Asset Management | 61 | $ 27.97 | | | | $ 27.97 | | |
| 11-Apr-19 | TRV | Library - Antigonish | 54 | $ 24.76 | | | | $ 24.76 | | |
| 16-Apr-19 | TRV | Council | 61 | $ 27.97 | | | | $ 27.97 | | |
| 24-Apr-19 | TRV | ACALA | 54 | $ 24.76 | | | | $ 24.76 | | |
| 25-Apr-19 | TRV | RK | 54 | $ 24.76 | | | | $ 24.76 | | |
| 29-Apr-19 | TRV | RK | 54 | $ 24.76 | | | | $ 24.76 | | |
| | OTH | Internet | | | | | $ 22.50 | $ 22.50 | | |
| | OTH | Cell Phone Stipend | | | | | $ 40.00 | $ 40.00 | | |
| | | TOTAL | 338 | $ 154.97 | $ - | $ - | $ 62.50 | $ 217.47 | $ - | |

| TYPES OF EXPENSE: |
|---|
| **Expense Codes** |
| **TRV-** Travel -Mileage, Parking, Hotel, Taxi |
| **ML** - Meal Expenses |
| **PD** - Professional Development (training/conference) |
| **OTH** - Other - Ie-Phone, Internet |
| **Mileage Rate - $0.4585/KM** |

| Per Diem Rates | |
|---|---|
| **Meal** | **Rate per Day** |
| **Incidental** | **$ 10.00** |
| **Breakfast** | **$ 15.00** |
| **Lunch** | **$ 20.00** |
| **Dinner** | **$ 36.00** |
| **Total per day** | **$ 81.00** |

*I certify that the amounts claimed in this request are accurate, in accordance with the municipal policy, and were incurred while conducting municipal business.*

**District 1 Signature:** _____ **Date:** _____

**Approved by:** _____
(Municipal Clerk/Deputy Clerk/Director)

| Office Use Only | | |
|---|---|---|
| TRV - GL# - 10-210-2110-202111 | | $ 154.97 |
| ML- GL# - 10-210-2110-202111 | | $ - |
| PD - GL# - 10-210-2110-202111 | | $ - |
| OTH - GL# - 10-210-2110-202111 | | $ 62.50 |
| TOTAL | | $ 217.47 |