

## **Council Expense Claim Report**

Name: District:

5

Remi Deveau (REM060)

Month/Year

May 2020

**OFFICE USE ONLY** Paid by Municipality

Date	Details of Expense	Km Travelled	TRAVEL(\$) TRV	MEAL (\$) ML	PROFESSIONAL DEVELOPMENT (\$) PD	OTHER (\$) OTH	Amount (\$)	AMOUN
	COVID-19 Distancing		\$ -				\$ -	
			\$ -				\$ -	
			\$ -				\$ -	
	Internet					\$ 22.50	\$ 22.50	
	Cell Phone Stipend					\$ 40.00	\$ 40.00	
	TOTAL	0	\$ -	\$ -	\$ -	\$ 62.50	\$ 62.50	\$

TYPES OF EXPENSE
Expense Codes
TRV - Travel -Mileage, Parking, Hotel, Taxi
ML - Meal Expenses
PD - Professional Development (training/conference
OTH - Other - ie: Phone, Internet, Incidentals
Mileage Rate - \$0.4670/KM

I certify that the amounts claimed in this request are accurate, in accordance with the municipal policy, and were incurred while conducting municipal business.

District 5

Signature:

Date:

Meal

Lunch

Dinner

Incidental

Breakfast

Total per day

June 4/2020

Rate per Day 10.00

15.00

20.00

36.00

81.00

Per Diem Rates

\$

\$

\$

Approved by:

(Municipal Clerk/Deputy Clerk/Director)

Office Use Only	
TRV - GL# - 10-210-2110-202126	\$ -
ML- GL# - 10-210-2110-202126	\$ -
PD - GL# - 10-210-2110-202126	\$ 
OTH - GL# - 10-210-2110-202126	\$ 62.50
TOTAL	\$ 62.50