

**MUNICIPALITY OF THE COUNTY OF  
ANTIGONISH**

**Council Expense Report**

Name: **Bill MacFarlane (BIL210)**

Month/Year: February 2020

District: **10**

| Date         | Details of Expense | Km Travelled | TRAVEL(\$)<br>TRV | MEAL (\$) ML | PROFESSIONAL DEVELOPMENT (\$) PD | OTHER (\$) OTH  | Amount (\$)     |
|--------------|--------------------|--------------|-------------------|--------------|----------------------------------|-----------------|-----------------|
|              | Internet           |              |                   |              |                                  | \$ 22.50        | \$ 22.50        |
|              | Cell Phone Stipend |              |                   |              |                                  | \$ 40.00        | \$ 40.00        |
| <b>TOTAL</b> |                    | <b>0</b>     | <b>\$ -</b>       | <b>\$ -</b>  | <b>\$ -</b>                      | <b>\$ 62.50</b> | <b>\$ 62.50</b> |

| TYPES OF EXPENSE:                                   |  |
|---|--|
| Expense Codes                                       |  |
| TRV - Travel - Mileage, Parking, Hotel, Taxi        |  |
| ML - Meal Expenses                                  |  |
| PD - Professional Development (training/conference) |  |
| OTH - Other - Ie-Phone, Internet, Incidentals       |  |
| Mileage Rate - \$0.4585/KM                          |  |

| Per Diem Rates |              |
|----------------|--------------|
| Meal           | Rate per Day |
| Incidental     | \$ 10.00     |
| Breakfast      | \$ 15.00     |
| Lunch          | \$ 20.00     |
| Dinner         | \$ 36.00     |
| Total per day  | \$ 81.00     |

*I certify that the amounts claimed in this request are accurate, in accordance with the municipal policy, and were incurred while conducting municipal business.*

District 10

Signature: \_\_\_\_\_

Date: Mar. 26/2020

Approved by: \_\_\_\_\_

(Municipal Clerk/Deputy Clerk/Director)

| Office Use Only                |                 |
|--------------------------------|-----------------|
| TRV - GL# - 10-210-2110-202131 | \$ -            |
| ML - GL# - 10-210-2110-202131  | \$ -            |
| PD - GL# - 10-210-2110-202131  | \$ -            |
| OTH - GL# - 10-210-2110-202131 | \$ 62.50        |
| <b>TOTAL</b>                   | <b>\$ 62.50</b> |