

MUNICIPALITY OF THE COUNTY OF
ANTIGONISH

ASSET MANAGEMENT AGENDA

Tuesday, April 14, 2020, 5:30 pm

Council Chambers

Municipal Administration Building

285 Beech Hill Road

Beech Hill, NS B2G 0B4

1. Call to Order – Chairman, Councillor Bill MacFarlane
2. Approval of Agenda
3. Approval of March 30, 2020 Asset Management Minutes
4. Business Arising from the Minutes
5. Continuing Business
 - a. J-Class Road Application
6. New Business
7. Additions to the Agenda
8. In Camera Items
9. Adjournment

MUNICIPALITY OF THE COUNTY OF
ANTIGONISH

Asset Management Meeting Minutes

Monday, March 30, 2020, 5:30 pm
Council Chambers
Municipal Administration Building
285 Beech Hill Road
Beech Hill, NS B2G 0B4

Present were: Warden Owen McCarron
Deputy Warden Hugh Stewart
Councillor Mary MacLellan
Councillor Donnie MacDonald
Councillor Vaughan Chisholm
Councillor Remi Deveau
Councillor Gary Mattie
Councillor Neil Corbett
Councillor Bill MacFarlane

Regrets: Councillor John Dunbar

Staff Present: Glenn Horne, Clerk-Treasurer
Beth Schumacher, Deputy Clerk
Allison Duggan, Director of Finance
Daryl Myers, Director of Public Works

1. **Call to Order – Chairman, Councillor Bill MacFarlane**

The meeting of the Asset Management Committee was called to order by the Chair, Councillor MacFarlane, at 5:31pm.

2. **Approval of Agenda**

Councillor MacFarlane called for any additions or deletions to the agenda. There were no additions to the agenda.

That the agenda be approved as presented.

Motion Carried

3. **Approval of February 24, 2020 Asset Management Minutes**

Councillor MacFarlane called for any errors or omissions to the minutes of the previous meeting.

That the Asset Management minutes of February 24, 2020 be approved as presented.

Motion Carried

4. **Business Arising from the Minutes**

There was no business arising from the minutes. Councillor MacFarlane provided an update on the tender for the bulky waste collection that was considered by e-vote earlier in the month.

5. **Continuing Business**

a. **Review of 2020/21 Capital Plan**

Mr. Horne spoke to the capital plan that was included in the agenda package. An update on the construction for the looping between Church Street and Beech Hill Road by Mr. Daryl Myers. This week it is expected that the remainder of the pipe between Willowdale Lane and Beech Hill Road will be completed. Mr. Horne then went through each item in the plan to give an update on that project and the estimate cost that was provided. Discussion, with questions and answers for the Committee, followed.

Mr. Horne noted that as a general approach, the Municipality would move forward with the capital plan projects as much as possible with Council's blessing. Consensus of the Committee was that this was a good idea.

b. **Harbour View Drive / Mount Cameron Circle Repaving, Curb & Gutter**

Mr. Horne noted that there was no decision necessary at this time, but updates on the project were provided. The tender for the project resulted in six bids. Further, a contract has been received from the Province regarding the transfer of the roadway with a financial sum to come to the Municipality to assist with the costs of the roadwork. Following a review of the Provincial contract by the Municipality's legal counsel, an e-vote will be circulated to the Committee for the awarding of the tender and agreeing to the contract with the Province.

c. **J-Class Road Cost-Sharing for the Paving of Subdivision Streets**

Mr. Horne spoke to the letter in the agenda package from the Department of Transportation for the awarding of three J-Class Roads for cost-sharing for paving work. The paving of Willowdale Road will be a service upgrade, and will need to go through the Municipality's Local Improvements process.

To approve the cost-share agreement with the Province as presented

Motion Carried

6. **New Business**

a. **Additional Funding for J-Class Repaving**

Mr. Horne spoke to another letter from the Department of Transportation, for additional funding to repave existing paved J-Class roads that the Municipality can apply for. This would be another cost-share arrangement. Staff has provided a list of paved J-Class roads that the Committee may want to consider repaving. Staff have taken a look at the list and recommend consideration of Sylvan Valley, Church Street Extension, and the Maclsaac Road. Discussion followed.

7. **Additions to the Agenda**

There were no additions to the agenda.

8. **In Camera Items**

This subject matter falls within Section 22(2) of the Municipal Government Act as a matter that a committee may discuss in a closed session. It is recommended a motion be made to initiate an in-camera session.

That the Committee of the Whole Meeting be adjourned to an In-Camera Session to discuss the Acquisition, Sale, Lease, and Security of Municipal Property at 5:55 pm.

Motion Carried

To adjourn the In-Camera session at 5:58 pm.

Motion Carried

9. **Adjournment**

That the Committee of the Whole meeting be adjourned at 5:59 pm.

Motion Carried

Councillor Bill MacFarlane

Glenn Horne, Municipal
Clerk/Treasurer