

Further to the information provided in the Request for Proposals document, the following supplementary information is provided in response to enquiries received:

1. Actual Operating Expenses

	<b>F18-19</b>	<b>F17-18</b>
Water & Sewer	\$1,171.62	\$856.93
Electricity <i>Lights and Heat</i>	\$12,060.46	\$10,175.02
Insurance	\$1,083.00	\$1,160.00
Repairs & Maintenance <i>Housekeeping, Landscaping, Maintenance Work and Service Calls, Assessments or Plans</i>	\$19,211.01	\$21,359.41
Tools & Supplies <i>Cleaning supplies, general supplies</i>	\$860.99	\$808.02
<b>Totals</b>	<b>\$34,387.08</b>	<b>\$34,359.38</b>

*\*These operating expenses do not factor in staff time for administrative and maintenance work*

Example of Maintenance Work and Service Calls in F2018/2019:

- Replacement of interior ceiling lights and ceiling fans
- Maintenance of Heat Pump
- Repair to Interior Door Lock
- Service Calls (heat, plumbing)
- Extinguisher recharge/service
- Replacement of Side Deck

2. Rent Payments Received

F18-19	F17-18
\$37,031.36	\$31,431.27

3. Parties who are interested in viewing the lease, the property, or any of the building condition reports or plans are asked to contact Beth Schumacher at 902-863-1117.