

# **Antigonish County Recreation JOB DESCRIPTION**

## **Swim Instructors/Lifeguards(Pool)**

**Reports to:** Aquatics Supervisor and/or Recreation Director

### **Swim Instructor Responsibilities:**

- ▶ To implement Red Cross Swimming Lessons and/or the Canadian Lifesaving Program, depending upon the instructors qualifications.
- ▶ To teach and evaluate students enrolled in swim lessons as per the standards outlined by Red Cross and Royal Life.
- ▶ To complete administrative tasks(i.e. time sheets, worksheets, progress memos, etc.)
- ▶ To complete and hand out progress memos and booklets on specified date
- ▶ To prepare lesson plans for each class.
- ▶ To adhere to policies outlined in staff manual.
- ▶ Various other duties as assigned by supervisor and/or recreation co-ordinator.

### **Lifeguard Responsibilities(Pool)**

- ▶ To ensure the safety of the participants enrolled in swim lessons as well as swim instructors by maintaining constant surveillance to ensure the safety of patrons both in the water and on the pool deck, from the moment the first patron enters onto the pool deck until the last patron leaves.
- ▶ To recognize and prevent potential accident situations.
- ▶ To use NLS approved techniques for supervising swimmers and performing rescues.
- ▶ To administer CPR and A.R. as required using approved standards.
- ▶ To adhere to policies outlined in staff manual.
- ▶ Various other duties as assigned by supervisor and/or recreation co-ordinator.