



ICSP COMMUNITY CONSULTATION PLAN

K. Malhotra, February 2009

PURPOSE

The purpose of community consultations is to seek input for the preparation of a long-term plan (to the year 2025) for the County of Antigonish. This plan is called an Integrated Community Sustainability Plan and focuses on identifying issues currently facing communities and their municipalities under the four pillars of environment, economy, culture and society. The ICSP process empowers communities to address current and future needs and propose solutions, while embedding municipal infrastructure requirements within these broader strategies.

Thematic question: "How can Antigonish be a better place to live, work and play?"

WHAT INFORMATION IS NEEDED?

- Vision
- Topics (challenges and opportunities) to be addressed in the community segregated into the ICSP Pillars
- Goals/objective resulting from the topic
- Strategies/actions to deal with goal/objective
- Stakeholders
- Priorities and Timelines

FACILITATION APPROACH

Traditional approach:

1. What are the challenges facing the community currently?
2. What challenges may be forthcoming in the community:
 - a. In the short-term (1-3 years)
 - b. In the medium-term (3-7 years)
 - c. In the long-term (7-15 years)
3. What are some actions you propose to address the challenges?
4. Who should be involved to address these challenges?

Asset-based approach:

1. What are the key assets in the community?
2. What is working?
3. What isn't working?
4. What are suggested solutions to things that aren't working?
5. What is the 25 year vision for the community?



FORMAT OF COMMUNITY MEETINGS

Objective	Exercise / Task	Visual Aid / Resources	Allocated Time
Welcome and introduction	Councillor of District to welcome everyone introduce Kuli and the purpose of meeting	Agenda displayed via PowerPoint / Flip Chart	10 minutes
Identify current assets / challenges	Form teams of 4-8 people representing each pillar. Teams will identify challenges and solutions.	Power point visual and / or printed copies with examples of topics for each pillar will be provided to teams. A template, Flipchart paper and marker will be provided to each team. Facilitators will rotate among tables to provide help (Councillor, Kuli, RDA rep.)	25 minutes
Identify potential future issues / challenges			20 minutes
Identify solutions			20 minutes
Identify mutual vision for Antigonish	Open discussion and then the teams will prepare draft visions separately.	Power point visual and/or printed examples of community visions. Facilitators will rotate among tables to provide help (Councillor, Kuli, RDA rep.)	20 minutes
Active Living facilitation	Tammy will take over here	n/a	15 minutes
Closing remarks and invitation to follow-up meeting in June	Tammy will take over here	n/a	5 minutes

Meeting space and A/V requirements:

- Preferred format: Tables with chairs (banquet-style)
- Alternative format: Theatre-style
- PowerPoint Projection screen
- Flipchart and markers
- Coffee/Tea/Water (no Styrofoam cups)

Materials to be distributed

- 'Contact information' sheet
- Brief Background (ICSP)
- 'Interest to attend Community Session' sheet
- Pens and Paper

Promoting the meetings

- Posters at all meeting locations
- Ad and press release (March 10th and March 17th) – The Casket, The Reporter
- Radio announcements (March 10th – 25th) – X-FM, The Hawk
- Distribution lists: County Recreation (Schools), ARDA, ACC, StFX Faculty and Staff, GASHA



COMMUNITY CONSULTATION SCHEDULE (ICSP)

DISTRICT	COUNCILLOR(S)	LOCATION(S)	DATE & TIME
District 1 - Arisaig, Maryvale and Cape George	Mary MacLellan	H.M. MacDonald Elementary School	March 26 th , 2009 7:00 pm – 9:00 pm
District 2 - North Grant, Cloverville and Lakevale	Donnie F. MacDonald	Mini Trail Community Centre	April 13 th , 2009 7:00 pm – 9:00 pm
District 3 - St. Joseph's	Jerome Grant	St. Joseph's Lakeside Community Centre	April 1 st , 2009 7:00 pm – 9:00 pm
Districts 4 & 10 - Fringe Area West and Fringe Area South (combined)	Vaughan Chisholm Bill MacFarlane	St. Andrew Junior School	April 3 rd , 2009 7:00 pm – 9:00 pm
District 5 – Pomquet	Rémi Deveau	Ecole Acadienne de Pomquet	April 2 nd , 2009 7:00 pm – 9:00 pm
District 6 - St. Andrew's	Deputy Warden Owen McCarron	St. Andrew's District Community Centre	April 8 th , 2009 7:00 pm – 9:00 pm
District 7 – Heatherton	Angus Bowie	The Heatherton Hall	April 20 th , 2009 7:00 pm – 9:00 pm
District 8 – Tracadie, Monastery	Warden Herbert J. DeLorey	East Antigonish Education Centre / Academy	April 15 th , 2009 7:00 pm – 9:00 pm
District 9 – Havre Boucher	Russel Boucher	Havre Boucher District Community Centre	April 27 th , 2009 7:00 pm – 9:00 pm
Combined Community session (all districts)	All Councillors	TBA	June 13 th , 2009 9:00 – 3:00 pm

- Meeting length will be maximum of two hours from 7:00 – 9:00 pm
- Water will be provided
- ARDA will provide staff support for transcription/recording of notes
- Meetings will be co-facilitated with the Councillor from the respective District
- A general County-wide meeting may be scheduled in June for dissemination of information based on district-wide consultation and further community input if it is needed.