

SCHOOL USER AGREEMENT

This agreement is subject to the following conditions, which are agreed to by the APPLICANT:

1. **Acknowledges bookings will not be confirmed until all forms (application & user agreement) are received and all applicable fees paid (unless other arrangements have been made).**
2. **To pay all fees in advance. All fees are payable to the Antigonish County Recreation.**
3. Acknowledges janitorial charges will be applied if an event is scheduled outside normal janitorial hours or if the event causes extra work for the janitorial staff. Users paying janitorial fees in advance may receive an additional invoice after the event if the actual hours worked by janitorial staff exceed those in the original estimate. Janitorial fees are \$18.00/hour. Minimum 2 hour call-in on weekends.
4. **Agrees to return the premises back to the general conditions of cleanliness and repair in which it was found.** Specifically, it is expected that all refuse will be placed in garbage bags or receptacles, kitchen counter tops, sinks, and appliances will be left clean, and tables, chairs and equipment will be repositioned as found or as otherwise directed by the Community Education Coordinator (CEC).
5. Acknowledges **equipment is not included in the rental agreement** unless agreed upon by a qualified school board employee and specified in the application form. Acknowledge proof of competency and/or certification is required to use specialized equipment, especially in the case of computers, audio / video equipment, sewing machines, woodworking tools / equipment, ladders, staging, etc. Broken / faulty equipment will be reported to the CEC. Gym equipment (excluding nets) is not available for loan.
6. To abide by all the safety regulations as mandated by Worker's Compensation and the Department of Labour.
7. **To supervise and control all persons in attendance at the function and restrict such persons to the area booked.** For gym users, only coaches may enter the equipment room.
8. **To prohibit the use of cigarettes, drugs, or unlicensed liquor on school property and prohibit the use of street shoes, and consumption of food or beverages in the gymnasium.**
9. Ensure the group only uses the facility during the time booked including leaving the facility on or before the end of the scheduled time. **Agrees to inform the CEC immediately when they are not able to use the time booked on any given date.**
10. Acknowledges that the CEC may in rare circumstances cancel the booked event if the facility is required by the school for parent-teacher meetings, in-service days, other school functions or tournaments.
11. **Acknowledge that the facility will not be available in the event that school is canceled due to a storm or power outage.** If school is canceled throughout the day, the evening activities will also be canceled.
12. To abide by the room capacities specified.
13. Not to contravene any statutes or regulations of the Province of Nova Scotia, the Dominion of Canada, or any By-Laws of Antigonish.

I/We the lessee, agree to indemnify and hold the Strait Regional School Board, and the Municipality of the County of Antigonish, or any of their officers, directors, employees or agents including volunteers free and harmless from any suit, legal action, costs and expenses of any sort or description arising as a result of using said premises at any time for the described event.

Signature of Lessee

Date Signed

Signature of Community Education Coordinator

Date Signed